

## Independent Auditors' Report

To Brian Roque, Official Agent for Amanda Lathlin, and Amanda Lathlin, the Candidate

We have audited the accompanying Form 922, Candidate's Financial Statements and Supporting Schedules, which comprises the Statement of Assets, Liabilities and Surplus as at June 22, 2015, Statement of Income, Expenses and Transfers for the Candidacy of Amanda Lathlin for the candidacy period from March 14, 2015 to June 22, 2015 relating to the by-election held on April 21, 2015 in the Electoral Division of The Pas and a note describing the basis of accounting (the Statements). The Statements have been prepared by the Official Agent based on the financial reporting provisions of *The Election Financing Act* of Manitoba.

### *Official Agent's Responsibility for the Statements*

The Official Agent is responsible for the preparation of the Statements in accordance with the financial reporting provisions of the *The Election Financing Act* of Manitoba, and for such internal control as the Official Agent determines is necessary to enable the preparation of the Statements that are free from material misstatement, whether due to fraud or error.

### *Auditors' Responsibility*

Our responsibility is to express an opinion on the Statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards required that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the Statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the Statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the Statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation of the Statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the Official Agent, as well as evaluating the overall presentation of the Statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified audit opinion.

### *Basis for Qualified Opinion*

Due to the nature of the types of transactions inherent in any election campaign, the completeness of contribution income and donation in kind income and expenses is not susceptible of satisfactory audit verification. Accordingly, our verification of contribution income and donation in kind income and expenses was limited to the amounts recorded in the candidate's election campaign records and we were not able to determine whether any adjustments might be necessary to assets, liabilities, income, expenses, and the campaign period surplus.

## Independent Auditors' Report - continued

### *Opinion*

In our opinion, except for the effects of the matter described in the Basis for Qualified Opinion paragraph, Form 922, Candidate's Financial Statements and Supporting Schedules for Amanda Lathlin for the candidacy period of March 14, 2015 to June 22, 2015 relating to the by-election held on April 21, 2015 in the Electoral Division of The Pas are prepared, in all material respects, in accordance with the financial reporting provisions of the *The Election Financing Act* of Manitoba.

### *Basis of Accounting*

Without modifying our opinion, we draw attention to Note 1 to the Statements, which describes the basis of accounting. The Statements are prepared to comply with the financial reporting provisions of *The Election Financing Act* of Manitoba. The Statements are filed with Elections Manitoba in accordance with *The Election Financing Act* of Manitoba. As a result, the Statements may not be suitable for another purpose.

Winnipeg, Canada  
August 17, 2015



Chartered Accountants

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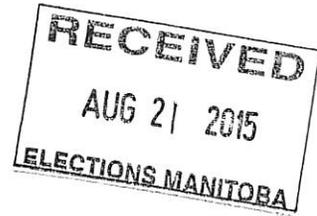
**New Democratic Party of Manitoba**  
**Electoral Division of The Pas**  
**Note to Form 922, Candidate's Financial Statements**  
March 14, 2015 to June 22, 2015

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**1. Basis of accounting**

Form 922, Candidate's Financial Statements (the Statements) have been prepared in accordance with the financial reporting provisions of *The Election Financing Act* of Manitoba and the accounting guidelines issued by Elections Manitoba.

The Statements are prepared to assist the Official Agent and the candidate to meet the requirements of *The Election Financing Act* of Manitoba. The Statements are intended solely for the use of the Official Agent, the candidate and the Chief Electoral Officer. Accordingly, readers are cautioned that the Statements may not be suitable for another purpose. *The Election Financing Act* of Manitoba requires that the Statements be made available for public inspection.



(To be filed within 4 months after Election Day. Complete the form in ink.)

**For the Candidacy Period**

Date March 14, 2015

To

Date June 22, 2015

**Candidate**

Name
Lathlin, Amanda
Electoral Division
The Pas
Endorsing Registered Party (If applicable)
NDP

**Official Agent**

Name
Brian Roque

**Auditor**

Name of Auditor
Booke & Partners, Chartered Accountants
Name of Professional Accountant to Whom Inquiry May be Directed (if different than above)
Kelly Ukrainec, C.A.

**Declaration**

I, the undersigned Official Agent, hereby file a completed Form 922 *Candidate's Financial Statements and Supporting Schedules* - along with an Auditor's Report from a qualified auditor. I declare that to the best of my knowledge and belief the information contained herein is complete, true and correct and in compliance with *The Election Financing Act*.

Brian Roque  
Signature of Official Agent

August 20, 2015  
Date

**Statement of Assets, Liabilities and Surplus (Deficit) as at the End of the Candidacy Period**

**Assets**

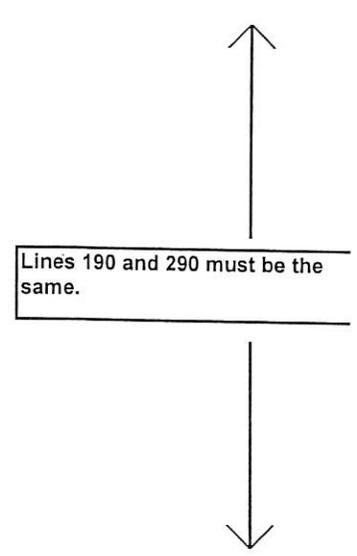
100 Cash	\$ 335.40
110 Accounts Receivable	_____
115 Inventory *	_____
Other Assets (provide details)	_____
130 _____	_____
135 _____	_____

**190 Total Assets** (total of line 100 to 135) \$ 335.40

**Liabilities and Surplus**

200 Accounts Payable	\$ 8,939.48	← <span style="border: 1px solid black; padding: 2px;">From line 840</span>
205 Overdraft/ Line of Credit **	_____	
220 Loans **	_____	
Other Liabilities (provide details)	_____	
230 _____	_____	
240 _____	_____	
275 Candidacy Period Surplus/(Deficit)	(8,604.08)	← <span style="border: 1px solid black; padding: 2px;">From line 440</span>

**290 Total Liabilities and Surplus** (total of line 200 to 275) \$ 335.40



\* Inventory as of the end of the candidacy period would include items purchased but not used (i.e. expensed). Inventory should also be taken as of 8pm on Election Day in order to exclude the value from the amount reported as election expenses

\*\* A written copy of each loan agreement must be filed separately if there was a loan, line of credit, or bank overdraft in existence at any time to the candidate during the candidacy period.

## Statement of Income, Expenses and Transfers for the Candidacy Period

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### Income and Transfers

300 Contributions	\$ _____	←	<span style="border: 1px solid black; padding: 2px;">From line 630, column C</span>
310 Transfers from candidate's constituency association	_____	←	<span style="border: 1px solid black; padding: 2px;">From line 760</span>
320 Transfers from endorsing registered party	18,850.77	←	<span style="border: 1px solid black; padding: 2px;">From line 720</span>
330 Fundraising	_____		
Other Income (provide details)			
360 _____	_____		
_____	_____		
<b>390 Total Income and Transfers</b> (total of line 300 to 360)		line 390	\$ <u>18,850.77</u>

### Expenses and Transfers

400 Election expenses	\$ 26,202.75	←	<span style="border: 1px solid black; padding: 2px;">From line 595</span>
405 Non - election expenses	1,252.10	←	<span style="border: 1px solid black; padding: 2px;">From line 590, column D</span>
415 Transfer of money to endorsing political party	_____		
420 Transfer of goods and services to endorsing political party	_____		
<b>430 Total Expenses and Transfers</b> (total of line 400 to 420)		line 430	\$ <u>27,454.85</u>
<b>440 Candidacy Period Surplus/(Deficit)</b> (line 390 minus line 430)		line 440	\$ <u><u>(8,604.08)</u></u>
			<span style="border: 1px solid black; padding: 2px;">To line 275</span>

# Schedule 1 - Candidacy Period Expenses (including non-monetary expenses)

	Election Expenses used in Election Period			D Non-Election Expenses in Candidacy Period	E Total Expenses (columns A plus B plus C plus D)
	A Cash / Credit	B Non-monetary	C Property and Services Used and Received Through Transfers		
500 Advertising - media	1,081.71				1,081.71
505 Posters, pamphlets, promotional	2,694.77				2,694.77
511 Disability					
512 Child care				600.00	600.00
515 Fundraising					
520 Furniture and equipment rental	726.00			66.00	792.00
525 Honoraria/salaries	9,255.00				9,255.00
530 Interest and bank charges	30.75			4.00	34.75
535 Audit fee (amount in excess of subsidy)					
545 Office occupancy (rent, utilities)	750.00				750.00
550 Office supplies and postage	557.55		713.17	12.00	1,282.72
555 Polling (opinion surveys, market research)					
560 Signs/structural support	4,445.86				4,445.86
565 Transportation, accomodation and food	5,141.69			112.81	5,254.50
570 Telephone	806.25			457.29	1,263.54
575 Personal					
Other (provide details)					
580					
585					
590 Total (total of line 500 to 585)	25,489.58		713.17	1,252.10	27,454.85

From schedule 7, line 850

From schedule 8, line 860

595 Total election expenses  
(Total of line 590 column A, B and C)

26,202.75 ← To line 400

↑ To line 405

Provide the amount of bank charges and loan interest incurred from the close of the polls to 4 months after Election Day. (Not required if candidate did not qualify for reimbursement)

Loan interest line 597 \$ \_\_\_\_\_  
 Bank Charges line 598 \$ 4.00

**Schedule 2 - Contributions to a Candidate (including non-monetary contributions)**

**A. Contributions Summary**

		A	B	C (A plus B)
	Aggregate Contributions of:	Cash	Donations in Kind	Total of all Contributions
600	\$250 or more			
610	Less than \$250			
630	<b>Total</b>	\$	\$	\$

← To line 300

**B. Contributions of \$250 or More**

*[Complete part B only if the aggregate value of the contributions (cash and non-monetary) from any individual normally resident in Manitoba was \$250 or more.]*

Name of Contributor (alphabetical order)	\$ Aggregate Value of Contribution

Additional pages attached?

Yes \_\_\_\_\_

No   X

### Schedule 3 - Transfers from Endorsing Registered Party

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(Complete only if the candidate's campaign received transfers from the candidate's endorsing registered party)

A.	Total value of all <u>cash transfers</u> received during the candidacy period from the candidate's endorsing registered party:	line 700	<u>\$ 18,137.60</u>	
B.	Total value of all <u>transfers of property or services</u> during the candidacy period from the candidate's endorsing registered party:	line 710	<u>\$ 713.17</u>	
C.	Total transfers from candidate's endorsing registered party: (total of line 700 to 710)	line 720	<u>\$ 18,850.77</u>	← To line 320
D.	If you entered an amount on line 710, report the value of property or services that were <b>used</b> in the election period:	line 730	<u>\$ 713.17</u>	

## Schedule 5 - Reconciliation of Income Tax Receipts

(Complete only if the candidate was registered to issue income tax receipts - i.e. Form 911 was filed with Elections Manitoba)

Total number of income tax receipts received from Elections Manitoba line 780 \_\_\_\_\_

Total number of income tax receipts returned to Elections Manitoba:

- Issued to Contributors line 790 \_\_\_\_\_ Return Elections  
Manitoba copies only.
  
- Voided or cancelled line 800 \_\_\_\_\_ Return all three  
copies.
  
- Unused line 810 \_\_\_\_\_ Return all three  
copies.

Total number of income tax receipts returned to Elections Manitoba line 820 \_\_\_\_\_  
(total of line 790 to 810)

Total unreturned income tax receipts (line 780 minus line 820) line 830 \_\_\_\_\_

Please provide receipt numbers and an explanation for any unreturned income tax receipts.

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## Schedule 6 - Accounts Payable

(Complete only if there are amounts owing to suppliers at the end of the candidacy period. Do not include loans payable.)

Name of Supplier	Description of Expense	\$ Amount
Brian Roque	office supplies, food, gas, small ad and cu share	275.59
Churchill NDP	computer rental	432.00
Gordon Landriault	furniture and equipment rental	360.00
KKP	signs and pamphlets	6,014.64
Len Podbisky	honorarium	250.00
MTS	phone bills	57.25
Sheila Roque	accommodation	1,550.00
Total accounts payable		line 840 \$ 8,939.48

↖ To line 200

## Schedule 7 - Candidate's Disability Expenses

*(Complete only if reasonable expenses were incurred by a disabled candidate in relation to a candidate's disability to enable the candidate to campaign in an election period)*

\* Per section 115 of *The Election Financing Act*, reasonable expenses are those that are over and above the expenses normally incurred by the candidate.

List and describe the nature of the expenses incurred and the amounts claimed.

Description of Expense		\$ Value of expense incurred
Total disability expenses	line 850	\$

← To line 511, column D

\_\_\_\_\_  
Candidate's Signature

\_\_\_\_\_  
Date

## Schedule 8 - Candidate's Child Care Expenses

(Complete only if reasonable expenses\* were incurred by a candidate in relation to child care expenses to enable the candidate to campaign in an election period.)

\* Per section 115 of *The Election Financing Act*, reasonable expenses are those that are over and above the expenses normally incurred by the candidate.

List and describe the nature of the expenses incurred and the amounts claimed.

Description of Expense		\$ Value of expense incurred
Kim Scribe, childcare		600.00
Total child care expenses	line 860	\$ 600.00

← To line 512, column D

\_\_\_\_\_  
Candidate's Signature

\_\_\_\_\_  
Date

**Schedule 9 - Annual Advertising Expenses** (outside the election period and to be completed for the year of a fixed date election)

(Complete the following schedule to calculate the amount of advertising expenses subject to the annual advertising limits.) s.58(2)

Advertising means advertising that promotes or opposes (directly or indirectly) a registered party, candidate, or leadership contestant. (s.115) For this part it includes promotional materials. (s.57)

Total advertising expenses incurred during year 0 (outside the election period)

910 Endorsed candidates (from line 940) line 910 \$ \_\_\_\_\_

920 Individuals (from line 950) line 920 \_\_\_\_\_

**930 Total Annual advertising expenses**  
**outside election period** (total of line 910 to 920) line 930 \$ \_\_\_\_\_

A. Advertising expenses incurred by the candidate outside the election period and in the year of a fixed date election.\*

Details of Expense	\$ Amount
<b>Total</b> <b>Line 940</b>	\$ <span style="border: 1px solid black; padding: 2px;">nil</span>

B. Advertising expenses incurred by an individual on the candidate's behalf with the candidate's knowledge and consent outside the election period and in the year of a fixed date election.\*

Name of Individual	Address	\$ Amount
<b>Total</b> <b>Line 950</b>		\$ <span style="border: 1px solid black; padding: 2px;">nil</span>

\* Attach separate list if necessary.