

922**Candidate's Financial Statements
and Supporting Schedules**

(To be filed within 30 days after the end of the Candidacy Period)

For the Candidacy PeriodDate *June 24, 2002*

To

Date *August 04, 2003***Candidate**

Name <i>Head, Brian</i>
Electoral Division <i>Kirkfield Park</i>
Endorsing Political Party (If applicable) <i>Liberal/Libéral</i>

Official Agent

Name <i>Amy Chester</i>

Auditor

Name of Auditor <i>Thornton & Company, CGA's</i>
Name of Public Accountant to Whom Inquiry May be Directed (if different than above) <i>Garry Thornton</i>

Declaration

I, the undersigned Official Agent, hereby file a completed Form 922 - *Candidate's Financial Statements and Supporting Schedules* - along with an Auditor's Report from a qualified auditor. I declare that to the best of my knowledge and belief the information contained herein is complete, true and correct and in compliance with *The Elections Finances Act*.

Amy Chester
Signature of Official Agent

Sept 16 / 2003
Date

SEP 18 2003

Statement of Assets, Liabilities and Surplus as at the End of the Candidacy Period

Assets

100 Cash	\$ <u>526.36</u>
110 Accounts receivable	<u>355.50</u>
120 Inventory	<u>292.50</u>
Other assets(provide details)	
130 <u>Credit Union share</u>	<u>5.00</u>
140 _____	_____

150 Total Assets (total of line 100 to 140) line 150 \$ 1,179.36

Liabilities and Surplus

200 Accounts payable	\$ <u>2,581.33</u>
210 Overdraft/ Line of Credit*	<u>2,962.78</u>
220 Loans*	<u>4,804.81</u>
Other liabilities (provide details)	
230 _____	_____
240 _____	_____
250 Candidacy Period Surplus/(Deficit)	_____
	<u>(9,169.56)</u>

← **From line 440**

290 Total Liabilities and Surplus (total of line 200 to 250) line 290 \$ 1,179.36

Lines 150 and 290
must be the same

* A written copy of each loan agreement must be filed separately if there was a loan, line of credit, or bank overdraft in existence at any time to the candidate during the candidacy period.

Statement of Income, Expenses and Transfers for the Candidacy Period

Income and Transfers

300 Contributions	\$ 7,185.00	← From line 630, column C
310 Transfers from endorsing political party	1,295.77	← From line 720
320 Transfers from candidate's constituency association	910.58	← From line 760
330 Fund raising	355.00	
Other Income (provide details)		
340 _____	_____	
350 _____	_____	
390 Total Income and Transfers (total of line 300 to 350)		line 390 \$ <u>9,746.35</u>

Expenses and Transfers

400 Election expenses	\$ 16,721.01	← From line 585, column A
410 Non - election expenses	2,194.90	← From line 585, column B
415 Transfer of money to endorsing political party	_____	
420 Transfer of goods and services to endorsing political party	_____	
430 Total Expenses and Transfers (total of line 400 to 420)		line 430 \$ <u>18,915.91</u>
440 Total Candidacy Period Surplus/(Deficit) (line 390 minus line 430)		line 440 \$ <u><u>(9,169.56)</u></u>
		↑ To line 250

Schedule 1 - Candidacy Period Expenses (INCLUDING DONATIONS IN KIND)

	A	B	C
	Election Expenses	Non-Election Expenses	Total Expenses (columns A plus B)
500 Advertising - Media	2,730.06	321.00	3,051.06
505 Posters, pamphlets, promotional	1,980.66	16.33	1,996.99
510 Audit fee (amount in excess of subsidy)			
515 Disability			
520 Fund raising		483.59	483.59
525 Furniture and equipment rental	1,430.40		1,430.40
530 Honoraria/Salaries	2,772.66	125.36	2,898.02
535 Interest and bank charges	46.75	126.58	173.33
540 Office Occupancy (rent, utilities)	2,105.00		2,105.00
545 Office Supplies and postage	2,268.59	231.12	2,499.71
550 Personal			
555 Polling			
560 Signs/structural support	2,094.65		2,094.65
565 Telephone	763.91	587.73	1,351.64
570 Transportation, accomodation and food	519.22	200.94	720.16
Other (provide details)			
575 <i>garbage can for sign stakes</i>	9.11		9.11
580 <i>flowers for meetings</i>		102.25	102.25
585 Total expenses (total of line 500 to 580)	16,721.01	2,194.90	18,915.91
590 Less Donations In Kind (used in election period)		To line 400	To line 410
595 Total election expenses eligible for reimbursement (line 585 minus line 590)	16,721.01		

From schedule 6, line 840

Provide the amount of bank charges and loan interest incurred from the close of the polls to the end of the candidacy period.

Loan interest	line 597	\$	48.93
Bank Charges	line 599	\$	24.25

Schedule 2 - Contributions to a Candidate (INCLUDING DONATIONS IN KIND)

A. Contributions Summary

		A	B	C (A plus B)
	Aggregate Contributions of:	Cash	Donations in Kind	Total of all Contributions
600	\$250 or more	1,715.00		1,715.00
610	\$25 or more but less the \$250	4,875.00		4,875.00
620	Less than \$25	595.00		595.00
630	Total	\$ 7,185.00	\$	\$ 7,185.00

Enter line 630, column C total on line 300

B. Contributions of \$250 or More

(Complete part B only if the aggregate value of the contributions (cash and donations in kind) from any individual normally resident in Manitoba was \$250 or more during the candidacy period.)

Name of Contributor (alphabetical order)	Contributor's Manitoba Residential Address	Aggregate Value of Contributions
<i>Rayrak, Marilyn</i>	Contributor's Manitoba Residential Address is available for viewing at Elections Manitoba.	<i>715.00</i>
<i>Carstairs, Sharon</i>		<i>1,000.00</i>

Additional pages attached?

Yes _____

No X

Schedule 3 - Transfers from Endorsing Political Party

(Complete only if the candidate's campaign received transfers from the candidate's endorsing political party)

A.	Total value of all cash transfers received during the candidacy period from the candidate's endorsing political party:	line 700	\$	<u>355.50</u>	
B.	Total value of all transfers of goods or services during the candidacy period from the candidate's endorsing political party:	line 710	\$	<u>940.27</u>	
C.	Total transfers from candidate's endorsing political party: (total of line 700 to 710)	line 720	\$	<u>1,295.77</u>	← To line 310
D.	If you entered an amount on line 710, report the value of goods or services that were used in the election period:	line 730	\$	<u>724.94</u>	

Schedule 4 - Transfers from Candidate's Constituency Association

(Complete only if the candidate's campaign received transfers from the candidate's constituency association.)

A. Total value of all **cash transfers** received during the candidacy period from the candidate's constituency association: line 740 \$ 76.99

B. Total value of all **transfers of goods or services** during the candidacy period from the candidate's constituency association: line 750 \$ 833.59

C. Total transfers from the candidate's constituency association: (total of line 740 to 750) line 760 \$ 910.58

← To line 320

D. If you entered an amount on line 750, disclose the value of goods or services that were used in the election period: line 770 \$ 350.00

If the aggregate value of transfers, as calculated on line 760 is \$250 or more, provide the following information:

E. Were there contributions of \$250 or more to the constituency association endorsing the candidate during the candidacy period?

No (no further information required)

Yes (complete the schedule below)

Name and address of Contributors of \$250 or more to the Constituency Association (attach list if necessary)	\$ Aggregate Value of Contribution

List attached?

Yes

No

Schedule 5 - Reconciliation of Income Tax Receipts

(Complete only if the candidate was registered to issue income tax receipts - i.e. Form 911 was filed with Elections Manitoba)

Total number of income tax receipts received from Elections Manitoba line 780 100

Total number of income tax receipts returned to Elections Manitoba:

- Issued to Contributors line 790 98 ← Return Elections Manitoba copies only.

- Voided or cancelled line 800 2 ← Return all three copies.

- Unused line 810 ← Return all three copies.

Total number of income tax receipts returned to Elections Manitoba (total of line 790 to 810) line 820 100

Total unreturned income tax receipts (line 780 minus line 820) line 830

Please provide receipt numbers and an explanation for any unreturned income tax receipts.

Schedule 6 - Candidate's Disability Expenses

(Complete only if reasonable expenses were incurred by a disabled candidate in relation to the candidate's disability to enable the candidate to campaign in an election period)

List and describe the nature of the expenses incurred and the reasonable amounts claimed. Attach supporting receipts or documents.

Description of Expense		\$ Value of expense incurred
Total disability expenses	line 840	\$

← To line 515, column B

Candidate's Signature

Date

Thornton & Co.

CERTIFIED GENERAL ACCOUNTANTS
PROFESSIONAL CORPORATION

G. T. Thornton, FCGA, C.A.F.M.
Todd T. Thornton, C.G.A.C.A.F.M.

**AUDITOR'S REPORT
ON FORM 922, CANDIDATE'S FINANCIAL STATEMENTS AND
SUPPORTING SCHEDULES**

To **Amy Chester**, Official Agent for **Brian Head**

I have audited Form 922, Candidate's Financial Statements and Supporting Schedules, prepared in accordance with the accounting requirements of *The Elections Finances Act* of Manitoba and *Accounting Guide – Accounting For Purposes of The Elections Finances Act* issued by the Chief Electoral Officer, for the candidacy of **Brian Head** for the candidacy period from June 24, 2002 to August 4, 2003, relating to the election held on June 3, 2003, in the Electoral Division of Kirkfield Park. The financial statements are the responsibility of the Official Agent and the Candidate. My responsibility is to express an opinion on the financial statements based on my audit.

I conducted my audit in accordance with Canadian generally accepted auditing standards. Those standards require that I plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by the Official Agent and Candidate, as well as evaluating the overall financial statements presentation.

In my opinion, Form 922, Candidate's Financial Statements and Supporting Schedules for **Brian Head** are presented fairly, in all material respects, in accordance with the accounting requirements of *The Elections Finances Act* of Manitoba and *Accounting Guide – Accounting for Purposes of The Elections Finances Act* issued by the Chief Electoral Officer.

THORNTON & CO.

G. T. Thornton

Gary T. Thornton, FCGA, C.A.F.M.

**Winnipeg Manitoba
September 15, 2003**

SEP 18 2003