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**AUDITOR'S REPORT  
ON FORM 922, CANDIDATE'S FINANCIAL STATEMENTS AND SUPPORTING  
SCHEDULES**

To **Matt Raffey**, Official Agent for **James Houston**

I have audited Form 922, Candidate's Financial Statements and Supporting Schedules, prepared in accordance with the accounting requirements of *The Elections Finances Act* of Manitoba and *Accounting Guide – Accounting For Purposes of The Elections Finances Act* issued by the Chief Electoral Officer, for the candidacy of James Houston, for the candidacy period from May 2, 2007 to July 23, 2007, relating to the election held on May 22, 2007, in the Electoral Division of The Pas. The financial statements are the responsibility of the Official Agent and the Candidate. My responsibility is to express an opinion on the financial statements based on my audit.

I conducted my audit in accordance with Canadian generally accepted auditing standards. Those standards require that I plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by the Official Agent and Candidate, as well as evaluating the overall financial statements presentation.

In my opinion, Form 922, Candidate's Financial Statements and Supporting Schedules for James Houston, are presented fairly, in all material respects, in accordance with the accounting requirements of *The Elections Finances Act* of Manitoba and *Accounting Guide – Accounting for Purposes of The Elections Finances Act* issued by the Chief Electoral Officer.

**THORNTON & CO.**

*G. T. Thornton*

Gary T. Thornton, FCGA, CAFM

**Winnipeg Manitoba  
September 17, 2007**

**922** Candidate's Financial Statements  
and Supporting Schedules

**Elections  
Manitoba** 

(To be filed within 4 months after Election Day.  
Complete the form in ink.)

**For the Candidacy Period**

Date #Name?

MAY 2, 2007

To

Date #Name?

July 23, 2007

**Candidate**

Name

Houston, James

Electoral Division

The Pas

Endorsing Political Party (if applicable)

Liberal/Libéral

**Official Agent**

Name

Matt Raffey

**Auditor**

Name of Auditor

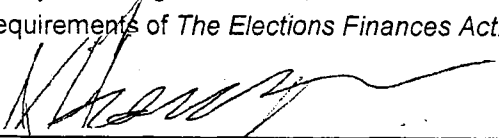
Thornton &amp; Co.

Name of Public Accountant to Whom Inquiry May be Directed (if different than above)

Gary T. Thornton F.C.G.A.

**Declaration**

I, the undersigned Official Agent, hereby file a completed Form 922 *Candidate's Financial Statements and Supporting Schedules* - along with an Auditor's Report from a qualified auditor. I also hereby declare that to the best of my knowledge and belief, the information contained herein is complete, true and correct and in compliance with the requirements of *The Elections Finances Act*.

  
 Signature of Official Agent

  
 Date

# Statement of Assets, Liabilities and Surplus as at the End of the Candidacy Period

## Assets

100 Cash \$ \_\_\_\_\_

110 Accounts Receivable \_\_\_\_\_

120 Inventory \* \_\_\_\_\_

Other Assets (provide details)

130 \_\_\_\_\_

140 \_\_\_\_\_

**150 Total Assets** (total of line 100 to 140) \$ \_\_\_\_\_

## Liabilities and Surplus

200 Accounts Payable \$ \_\_\_\_\_ ← **From line 840**

210 Overdraft/ Line of Credit \*\* \_\_\_\_\_

220 Loans \*\* \_\_\_\_\_

Other Liabilities (provide details)

230 \_\_\_\_\_

240 \_\_\_\_\_

250 Candidacy Period Surplus/(Deficit) \_\_\_\_\_ ← **From line 440**

**290 Total Liabilities and Surplus** (total of line 200 to 250) \$ \_\_\_\_\_

Lines 150 and 290 must be the same.

\* Inventory as of the end of the candidacy period would include items purchased but not used (i.e. expensed). Inventory should also be taken as of 8pm on Election Day in order to exclude the value from the amount reported as election expenses

\*\* A written copy of each loan agreement must be filed separately if there was a loan, line of credit, or bank overdraft in existence at any time to the candidate during the candidacy period.

# Statement of Income, Expenses and Transfers for the Candidacy Period

## Income and Transfers

300 Contributions	\$ _____	←	From line 630, column C
310 Transfers from endorsing political party	_____ 224.52	←	From line 720
320 Transfers from candidate's constituency association	_____	←	From line 760
330 Fund raising	_____		
Other Income (provide details)			
340 _____	_____		
350 _____	_____		
<b>390 Total Income and Transfers</b> (total of line 300 to 350)		line 390	\$ <u>224.52</u>

## Expenses and Transfers

400 Election expenses	\$ _____ 224.52	←	From line 595
410 Non - election expenses	_____	←	From line 590, column C
420 Transfers to endorsing political party	_____		
<b>430 Total Expenses and Transfers</b> (total of line 400 to 420)		line 430	\$ <u>224.52</u>
<b>440 Candidacy Period Surplus/(Deficit)</b> (line 390 minus line 430)		line 440	\$ _____
			<u>          </u>
			↑
			To line 250

# Schedule 1 - Candidacy Period Expenses Including Donations in Kind

	Election Expenses used in Election Period		C	D
	A Cash / Credit	B Donation in kind	Non-Election Expenses in Candidacy Period	Total Expenses (columns A plus B plus C)
500 Advertising - Media				
505 Posters, pamphlets, promotional				
510 Audit fee (amount in excess of subsidy)				
515 Disability				
520 Child Care				
525 Fund raising				
530 Furniture and equipment rental				
535 Honoraria/Salaries				
540 Interest and bank charges				
545 Office Occupancy (rent, utilities)				
550 Office Supplies and postage				
555 Personal				
560 Polling				
565 Signs/structural support	224.52			224.52
570 Telephone				
575 Transportation, accomodation and food				
Other (provide details)				
580				
585				
590 Total (total of line 500 to 585)	224.52			224.52
595 Total election expenses (Total of line 590 column A and B)	224.52			

From schedule 7, line 850  
From schedule 8, line 860

To line 410

To line 400

Provide the amount of bank charges and loan interest incurred from the close of the polls to 4 months after Election Day. (Not required if candidate did not qualify for reimbursement)

Loan interest            line 597    \$ \_\_\_\_\_  
Bank Charges            line 599    \$ \_\_\_\_\_

**Schedule 2 - Contributions to a Candidate (Including Donations in Kind)**

**A. Contributions Summary**

		A	B	C (A plus B)
	Aggregate contributions of:	Cash	Donations in Kind	Total of all Contributions
600	\$250 or more			
610	\$25 or more but less than \$250			
620	Less than \$25			
630	<b>Total</b>	\$	\$	\$

← Enter line 630, column C total on line 300

**B. Contributions of \$250 or More**

*(Complete part B only if the aggregate value of the contributions (cash and donations in kind) from any individual normally resident in Manitoba was \$250 or more during the candidacy period.)*

Name of Contributor (alphabetical order)	Residential Address	Aggregate Value of Contributions

James Houston

Additional pages attached?

Yes \_\_\_\_\_

No   X

### Schedule 3 - Transfers from Endorsing Political Party

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(Complete only if the candidate's campaign received transfers from the candidate's endorsing political party)

A.	Total value of all <b>cash transfers</b> received during the candidacy period from the candidate's endorsing political party:	line 700	\$	<u>                    </u>
B.	Total value of all <b>transfers of goods or services</b> during the candidacy period from the candidate's endorsing political party:	line 710	\$	<u>    224.52    </u>
C.	Total transfers from candidate's endorsing political party: (total of line 700 to 710)	line 720	\$	<u>    224.52    </u>
D.	If you entered an amount on line 710, report the value of goods or services that were used in the election period:	line 730	\$	<u>    224.52    </u>

← To line 310

## Schedule 4 - Transfers from Candidate's Constituency Association

(Complete only if the candidate's campaign received transfers from the candidate's constituency association.)

A. Total value of all **cash transfers** received during the candidacy period from the candidate's constituency association: line 740 \$ \_\_\_\_\_

B. Total value of all **transfers of goods or services** during the candidacy period from the candidate's constituency association: line 750 \$ \_\_\_\_\_

C. Total transfers from the candidate's constituency association: (total of line 740 to 750) line 760 \$ \_\_\_\_\_

← **To line 320**

D. If you entered an amount on line 750, disclose the value of goods or services that were used in the election period: line 770 \$ \_\_\_\_\_

If the aggregate value of transfers, as calculated on line 760 is \$250 or more, provide the following information:

E. Were there contributions of \$250 or more to the constituency association endorsing the candidate during the candidacy period?

\_\_\_\_\_ No (no further information is required)

\_\_\_\_\_ Yes (complete the schedule below)

Name and address of Contributors of \$250 or more to the Constituency Association (attach list if necessary)	\$ Aggregate Value of Contribution

List attached?

Yes \_\_\_\_\_

No   X



## Schedule 5 - Reconciliation of Income Tax Receipts

(Complete only if the candidate was registered to issue income tax receipts - i.e. Form 911 was filed with Elections Manitoba)

Total number of income tax receipts received from Elections Manitoba line 780 \_\_\_\_\_

Total number of income tax receipts returned to Elections Manitoba:

- Issued to Contributors line 790 \_\_\_\_\_  
← **Return Elections Manitoba copies only.**
  
- Voided or cancelled line 800 \_\_\_\_\_  
← **Return all three copies.**
  
- Unused line 810 \_\_\_\_\_  
← **Return all three copies.**

Total number of income tax receipts returned to Elections Manitoba line 820 \_\_\_\_\_  
(total of line 790 to 810)

Total unreturned income tax receipts (line 780 minus line 820) line 830 \_\_\_\_\_

Please provide receipt numbers and an explanation for any unreturned income tax receipts.

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### Schedule 6 - Accounts Payable

(Complete only if there are amounts owing to suppliers at the end of the candidacy period. Do not include loans payable)

Name of Supplier	Description of Expense	\$ Amount
	Total accounts payable	line 840 \$

↖  
To line 200

## Schedule 7 - Candidate's Disability Expenses

(Complete only if reasonable expenses were incurred by a disabled candidate in relation to the candidate's disability to enable the candidate to campaign in an election period)

\* Per section 1.1 of the *Elections Finance Act* reasonable expenses are those that are over and above the expenses normally incurred by the candidate.

List and describe the nature of the expenses incurred and the amounts claimed.

Description of Expense		\$ Value of expense incurred
Total disability expenses	line 850	\$

← To line 515, column C

## Schedule 8 - Candidate's Child Care Expenses

(Complete only if reasonable expenses were incurred by a candidate in relation to child care expenses to enable the candidate to campaign in an election period)

\* Per section 1.1 of the *Elections Finance Act* reasonable expenses are those that are over and above the expenses normally incurred by the candidate.

List and describe the nature of the expenses incurred and the amounts claimed.

Description of Expense		\$ Value of expense incurred
Total child care expenses	line 860	\$

← To line 520, column C