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APR 10 2012

ELECTIONS MANITOBA

## INDEPENDENT AUDITOR'S REPORT

To Charlene Ashton, Official Agent for Craig Stapon, the Candidate:

We have audited the accompanying Form 922, Candidate's Financial Statements and Supporting Schedules, which comprises the Statement of Assets, Liabilities and Surplus as at December 5, 2011, Statement of Income, Expenses and Transfers for the Candidacy of Craig Stapon for the Candidacy Period from March 17, 2011 to December 5, 2011 relating to the election held on October 4, 2011 in the Electoral Division Transcona and a note describing the basis of accounting (the statements). The statements have been prepared by the Official Agent based on the financial reporting provisions of the Elections Finances Act as issued by Elections Manitoba.

### Official Agent's Responsibility for the Statements

The Official Agent is responsible for the preparation of the statements in accordance with the financial reporting provisions of the Elections Finances Act as issued by Elections Manitoba, and for such internal control as the Official Agent determines is necessary to enable the preparation of the statements that are free from material misstatement, whether due to fraud or error.

### Auditor's Responsibility

Our responsibility is to express an opinion on the statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation of the statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the Official Agent, as well as evaluating the overall presentation of the statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified audit opinion.

**Basis for Qualified Opinion**

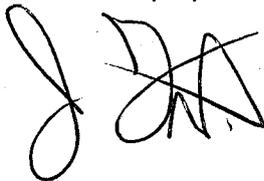
Due to the nature of the types of transactions inherent in any election campaign, the completeness of contribution income and donations in kind income and expenses is not susceptible of satisfactory audit verification. Accordingly, our verification of contribution income and donations in kind income and expenses was limited to the amounts recorded in the candidate's election campaign records and we were not able to determine whether any adjustments might be necessary to assets, liabilities, income, expenses, and the campaign period surplus/deficit.

**Opinion**

In our opinion, except for the effects of the matters described in the Basis for Qualified Opinion paragraph, Form 922, Candidate's Financial Statements and Supporting Schedules for Craig Stapon for the candidacy period of March 17, 2011 to December 5, 2011 relating to the election held on October 4, 2011 in the Electoral Division Transcona are prepared, in all material respects, in accordance with the financial reporting provisions of the Elections Finances Act as issued by Elections Manitoba.

**Basis of Accounting**

Without modifying our opinion, we draw attention to Note 1 to the statements, which describe the basis of accounting. The statements are prepared to comply with the financial reporting provisions of the Elections Finances Act as issued by Elections Manitoba. The statements are filed with Elections Manitoba in accordance with the Elections Finances Act. As a result, the statements may not be suitable for another purpose.

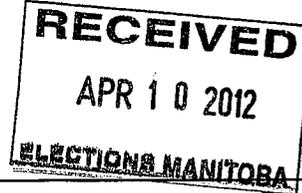


Justin Fast, CA

February 29, 2012

**922****Candidate's Financial Statements  
and Supporting Schedules****Elections  
Manitoba**

(To be filed within 4 months after Election Day.  
Complete the form in ink.)

**For the Candidacy Period**

Date March 17, 2011

To

Date December 05, 2011

**Candidate**

Name

Stapon, Craig

Electoral Division

Transcona

Endorsing Political Party (If applicable)

PC Manitoba

**Official Agent**

Name

Charlene Ashton

**Auditor**

Name of Auditor

Name of Professional Accountant to Whom Inquiry May be Directed (if different than above)

Justin Fast, CA

**Declaration**

I, the undersigned Official Agent, hereby file a completed Form 922 *Candidate's Financial Statements and Supporting Schedules* - along with an Auditor's Report from a qualified auditor. I also hereby declare that to the best of my knowledge and belief, the information contained herein is complete, true and correct and in compliance with the requirements of *The Elections Finances Act*.

Signature of Official Agent

Apr 10/12

Date

# Statement of Assets, Liabilities and Surplus as at the End of the Candidacy Period

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**Assets**

|                                |    |                             |  |  |
|--------------------------------|----|-----------------------------|--|--|
| 100 Cash                       | \$ | 1,774.84                    |  |  |
|                                |    | <u>1,774.84</u>             |  |  |
| 110 Accounts Receivable        |    | 2,100.00                    |  |  |
|                                |    | <u>2,100.00</u>             |  |  |
| 120 Inventory *                |    |                             |  |  |
|                                |    | <u>                    </u> |  |  |
| Other Assets (provide details) |    |                             |  |  |
| 130 _____                      |    | <u>                    </u> |  |  |
| 140 _____                      |    | <u>                    </u> |  |  |

**150 Total Asset** (total of line 100 to 140) **\$ 3,874.84**

**Liabilities and Surplus**

|  |    |                             |   |               |
|--|----|-----------------------------|---|---------------|
| 200 Accounts Payable                   | \$ | 2,320.00                    | ← | From line 840 |
|  |    | <u>2,320.00</u>             |   |               |
| 210 Overdraft/ Line of Credit **       |    |                             |   |               |
|  |    | <u>                    </u> |   |               |
| 220 Loans **                           |    |                             |   |               |
|  |    | <u>                    </u> |   |               |
| Other Liabilities (provide details)    |    |                             |   |               |
| 230 <u>Donation Refund Payable</u>     |    | <u>1,025.00</u>             |   |               |
| 240 _____                              |    | <u>                    </u> |   |               |
| 250 Candidacy Period Surplus/(Deficit) |    | 529.84                      | ← | From line 440 |
|  |    | <u>529.84</u>               |   |               |

Lines 150 and 290 must be the same.

**290 Total Liabilities and Surplus** (total of line 200 to 250) **\$ 3,874.84**

\* Inventory as of the end of the candidacy period would include items purchased but not used (i.e. expensed). Inventory should also be taken as of 8pm on Election Day in order to exclude the value from the amount reported as election expenses

\*\* A written copy of each loan agreement must be filed separately if there was a loan, line of credit, or bank overdraft in existence at any time to the candidate during the candidacy period.

# Statement of Income, Expenses and Transfers for the Candidacy Period

## Income and Transfers

|  |              |          |                         |
|--|--------------|----------|-------------------------|
| 300 Contributions  | \$ 14,626.01 | ←        | From line 630, column C |
| 310 Transfers from endorsing political party                     | 9,395.00     | ←        | From line 720           |
| 320 Transfers from candidate's constituency association          |              | ←        | From line 760           |
| 330 Fund raising   | 1,121.75     |          |                         |
| Other Income (provide details)                                   |              |          |                         |
| 340 _____  | _____        |          |                         |
| 350 _____  | _____        |          |                         |
| <b>390 Total Income and Transfers</b> (total of line 300 to 350) |              | line 390 | \$ <u>25,142.76</u>     |

## Expenses and Transfers

|   |              |          |                         |
|---|--------------|----------|-------------------------|
| 400 Election expenses   | \$ 17,678.82 | ←        | From line 595           |
| 410 Non - election expenses   | 6,934.10     | ←        | From line 590, column D |
| 415 Transfer of money to endorsing political party                      | _____        |          |                         |
| 420 Transfer of goods and services to endorsing political party         | _____        |          |                         |
| <b>430 Total Expenses and Transfers</b> (total of line 400 to 420)      |              | line 430 | \$ <u>24,612.92</u>     |
| <b>440 Candidacy Period Surplus/(Deficit)</b> (line 390 minus line 430) |              | line 440 | \$ <u><u>529.84</u></u> |
|   |              |          | To line 250 ↗           |

# Schedule 1 - Candidacy Period Expenses Including Donations in Kind

|   | Election Expenses used in Election Period |                          |   | D<br>Non-Election<br>Expenses in<br>Candidacy Period | E<br>Total Expenses<br>(columns A plus<br>B plus C plus D) |
|---|---|--------------------------|---|--|--|
|   | A<br>Cash / Credit                        | B<br>Donation in<br>kind | C<br>Goods and<br>Services Used<br>and Received<br>Through<br>Transfers |  |  |
| 500 Advertising - Media                     | 5,843.74                                  |                          |   |  | 5,843.74   |
| 505 Posters, pamphlets, promotional         | 2,227.68                                  |                          |   |  | 2,227.68   |
| 510 Audit fee (amount in excess of subsidy) |   |                          |   | 500.00   | 500.00   |
| 515 Disability                              |   |                          |   |  |  |
| 520 Child Care                              |   |                          |   |  |  |
| 525 Fund raising                            |   |                          |   | 6,213.76   | 6,213.76   |
| 530 Furniture and equipment rental          |   |                          |   |  |  |
| 535 Honoraria/Salaries                      | 1,900.00                                  |                          |   |  | 1,900.00   |
| 540 Interest and bank charges               | 35.00                                     |                          |   | 140.00   | 175.00   |
| 545 Office Occupancy (rent, utilities)      | 300.00                                    |                          |   |  | 300.00   |
| 550 Office Supplies and postage             | 1,339.58                                  |                          |   |  | 1,339.58   |
| 555 Personal                                | 117.08                                    |                          |   | 56.83  | 173.91   |
| 560 Polling                                 | 2,494.80                                  |                          |   |  | 2,494.80   |
| 565 Signs/structural support                | 3,123.68                                  |                          |   |  | 3,123.68   |
| 570 Telephone                               | 180.23                                    |                          |   |  | 180.23   |
| 575 Transportation, accomodation and food   | 117.03                                    |                          |   | 23.51  | 140.54   |
| Other (provide details)                     |   |                          |   |  |  |
| 580   |   |                          |   |  |  |
| 585   |   |                          |   |  |  |
| 590 Total (total of line 500 to 585)        | 17,678.82                                 |                          |   | 6,934.10   | 24,612.92  |

From schedule 7, line 850

From schedule 8, line 860

↑  
To line 410

595 Total election expenses (Total of line 590 column A, B and C) 17,678.82 ← To line 400

Provide the amount of bank charges and loan interest incurred from the close of the polls to 4 months after Election Day. (Not required if candidate did not qualify for reimbursement)

Loan interest            line 597        \$ \_\_\_\_\_

Bank Charges           line 599        \$        140.00

## Schedule 2 - Contributions to a Candidate (Including Donations in Kind)

### A. Contributions Summary

|     |                                  | A                   | B                 | C (A plus B)               |
|-----|----------------------------------|---------------------|-------------------|----------------------------|
|     | Aggregate Contributions of:      | Cash                | Donations in Kind | Total of all Contributions |
| 600 | \$250 or more                    | 3,250.00            |                   | 3,250.00                   |
| 610 | \$25 or more but less than \$250 | 11,376.01           |                   | 11,376.01                  |
| 620 | Less than \$25                   |                     |                   |                            |
| 630 | <b>Total</b>                     | <b>\$ 14,626.01</b> | <b>\$</b>         | <b>\$ 14,626.01</b>        |

← Enter line 630, column C total on line 300

### B. Contributions of \$250 or More

*(Complete part B only if the aggregate value of the contributions (cash and donations in kind) from any individual normally resident in Manitoba was \$250 or more during the candidacy period.)*

| Name of Contributor<br>(alphabetical order) | Residential<br>Address | Aggregate Value<br>of Contributions |
|---|------------------------|-------------------------------------|
| Fast, Allan                                 |                        | 600.00                              |
| Klopak, Andrew                              |                        | 600.00                              |
| Klopak, Stephen                             |                        | 600.00                              |
| Perlov, David                               |                        | 250.00                              |
| Stearns, Roger                              |                        | 600.00                              |
| Toker, Cory                                 |                        | 600.00                              |
|   |                        |                                     |
|   |                        |                                     |
|   |                        |                                     |
|   |                        |                                     |
|   |                        |                                     |
|   |                        |                                     |

Additional pages attached?

Yes \_\_\_\_\_

No   X

### Schedule 3 - Transfers from Endorsing Political Party

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(Complete only if the candidate's campaign received transfers from the candidate's endorsing political party)

|    |  |          |             |
|----|--|----------|-------------|
| A. | Total value of all <u>cash transfers</u> received during the candidacy period from the candidate's endorsing political party:        | line 700 | \$ 9,395.00 |
| B. | Total value of all <u>transfers of goods or services</u> during the candidacy period from the candidate's endorsing political party: | line 710 | \$          |
| C. | Total transfers from candidate's endorsing political party:<br>(total of line 700 to 710)  | line 720 | \$ 9,395.00 |
| D. | If you entered an amount on line 710, report the value of goods or services that were used in the election period:                   | line 730 | \$          |

← To line 310

## Schedule 4 - Transfers from Candidate's Constituency Association

(Complete only if the candidate's campaign received transfers from the candidate's constituency association.)

- A. Total value of all **cash transfers** received during the candidacy period from the candidate's constituency association: line 740 \$ \_\_\_\_\_
- B. Total value of all **transfers of goods or services** during the candidacy period from the candidate's constituency association: line 750 \$ \_\_\_\_\_
- C. Total transfers from the candidate's constituency association: (total of line 740 to 750) line 760 \$ \_\_\_\_\_ ← To line 320
- D. If you entered an amount on line 750, disclose the value of goods or services that were used in the election period: line 770 \$ \_\_\_\_\_

If the aggregate value of transfers, as calculated on line 760 is \$250 or more, provide the following information:

- E. Were there contributions of \$250 or more to the constituency association endorsing the candidate during the candidacy period?

No (no further information is required)

Yes (complete the schedule below)

| Name and Manitoba Residential Address of Contributors of \$250 or more to the Constituency Association (attach list if necessary) | \$<br>Aggregate Value of<br>Contribution |
|---|--|
|   |  |

List attached?

Yes \_\_\_\_\_

No  \_\_\_\_\_

## Schedule 5 - Reconciliation of Income Tax Receipts

(Complete only if the candidate was registered to issue income tax receipts - i.e. Form 911 was filed with Elections Manitoba)

Total number of income tax receipts received from Elections Manitoba line 780 50

Total number of income tax receipts returned to Elections Manitoba:

- |   |          |           |   |
|---|----------|-----------|---|
| <input checked="" type="radio"/> Issued to Contributors | line 790 | <u>9</u>  | ← <b>Return Elections<br/>Manitoba copies only.</b> |
| <input checked="" type="radio"/> Voided or cancelled    | line 800 | <u>1</u>  | ← <b>Return all three<br/>copies.</b>               |
| <input checked="" type="radio"/> Unused                 | line 810 | <u>40</u> | ← <b>Return all three<br/>copies.</b>               |

Total number of income tax receipts returned to Elections Manitoba line 820 50  
(total of line 790 to 810)

Total unreturned income tax receipts (line 780 minus line 820) line 830           

Please provide receipt numbers and an explanation for any unreturned income tax receipts.

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## Schedule 6 - Accounts Payable

(Complete only if there are amounts owing to suppliers at the end of the candidacy period. **Do not** include loans payable)

| Name of Supplier   | Description of Expense        | \$ Amount            |
|--------------------|-------------------------------|----------------------|
| CHARLENE ASHTON    | EXPENSE REIMBURSEMENT         | 75.00                |
| CRAIG STAPON       | EXPENSE REIMBURSEMENT         | 879.00               |
| JD WEB ENTERPRISES | WEBSITE SETUP AND MAINTENANCE | 866.00               |
| JUSTIN FAST        | AUDIT                         | 500.00               |
|                    | Total accounts payable        | line 840 \$ 2,320.00 |

To line 200

## Schedule 7 - Candidate's Disability Expenses

*(Complete only if reasonable expenses were incurred by a disabled candidate in relation to a candidate's disability to enable the candidate to campaign in an election period)*

\* Per section 1.1 of the *Elections Finance Act* reasonable expenses are those that are over and above the expenses normally incurred by the candidate.

List and describe the nature of the expenses incurred and the amounts claimed.

| Description of Expense    | \$ Value of expense incurred |
|---------------------------|------------------------------|
|                           |                              |
| Total disability expenses | line 850 \$                  |

← To line 515, column D

\_\_\_\_\_  
Candidate's Signature

\_\_\_\_\_  
Date

## Schedule 8 - Candidate's Child Care Expenses

(Complete only if reasonable expenses\* were incurred by a candidate in relation to child care expenses to enable the candidate to campaign in an election period)

\* Per section 1.1 of the *Elections Finance Act* reasonable expenses are those that are over and above the expenses normally incurred by the candidate.

List and describe the nature of the expenses incurred and the amounts claimed.

| Description of Expense    |          | \$ Value of expense incurred |
|---------------------------|----------|------------------------------|
|                           |          |                              |
| Total child care expenses | line 860 | \$                           |

← To line 520, column D

\_\_\_\_\_  
Candidate's Signature

\_\_\_\_\_  
Date

**Schedule 9 - Annual Limit on Advertising Expenses** (outside the election period and to be completed in the year of a fixed date election)

(Complete the following schedule to calculate the amount of advertising expenses subject to the annual advertising limits. 54.1(1)(b) and s. 54.1(2)(b))

Total advertising expenses incurred during year \_\_\_\_\_ (outside the election period)

910 Endorsed candidates (from line 940) line 910 \$ \_\_\_\_\_  
 920 Individuals (from line 950) line 920 \_\_\_\_\_  
**930 Total Annual Advertising Subject to Limitation** (total of line 910 to 920) **line 930** \$ \_\_\_\_\_

A. Advertising expenses incurred by the candidate outside the election period and in the year of a fixed date election.\*

| Details of Expense           | Amount \$                           |
|------------------------------|-------------------------------------|
| <b>Total</b> <b>Line 940</b> | \$ <input type="text" value="nil"/> |

B. Advertising expenses incurred by an individual on the candidate's behalf with the candidate's knowledge and consent outside the election period and in the year of a fixed date election.\*

| Name of Individual           | Address | Amount \$                           |
|------------------------------|---------|-------------------------------------|
| <b>Total</b> <b>Line 950</b> |         | \$ <input type="text" value="nil"/> |

\* Attach separate list if necessary.

**Notes to the Candidate's Financial Statements and Supporting Schedules – Form 922 for the Candidacy  
Period from March 17, 2011 to December 5, 2011**

**1. Basis of Accounting**

The Candidate's Financial Statements and Supporting Schedules – Form 922, are prepared to comply with the financial reporting provisions of the *Elections Finances Act* as issued by Elections Manitoba. Income, expenses and transfers have been accounted for using the rules and regulations found within the Act. The statements are filed with Elections Manitoba in accordance with the *Elections Finances Act*. As a result, the statements may not be suitable for another purpose.