

(To be filed within 4 months after Election Day. Complete the form in ink.)

For the Candidacy Period

Date December 16, 2015

To

Date June 20, 2016

Candidate

Name

GUILLEMARD, Sarah

Electoral Division

Fort Richmond

Endorsing Registered Party (If applicable)

PC

Official Agent

Name

Dana Chudley

Auditor

Name of Auditor

David Hildebrand CGA

Name of Public Accountant to Whom Inquiry May be Directed (if different than above)

David Hildebrand

Declaration

I, the undersigned Official Agent, hereby file a completed Form 922 *Candidate's Financial Statements and Supporting Schedules* - along with an Auditor's Report from a qualified auditor. I declare that to the best of my knowledge and belief, the information contained herein is complete, true and correct and in compliance with *The Election Financing Act*.

Signature of Official Agent_____
Date**Final statement as reviewed by Elections Manitoba**

Statement of Assets, Liabilities and Surplus (Deficit) as at the End of the Candidacy Period

Assets

100 Cash \$ _____

110 Accounts receivable _____

115 Inventory* _____

Other assets (provide details)

130 _____

135 _____

190 Total Assets (total of line 100 to 135)

\$ _____

Liabilities and Surplus

200 Accounts payable \$ _____ ← **From line 840**

205 Overdraft/ Line of Credit** _____

220 Loans** _____

Other liabilities (provide details)

230 _____

240 _____

275 Candidacy Period Surplus/(Deficit) _____ ← **From line 440**

Lines 190 and 290 must be the same.

290 Total Liabilities and Surplus (total of line 200 to 275)

\$ _____

* Inventory as of the end of the candidacy period would include items purchased but not used (i.e. expensed). Inventory should also be taken as of 8pm on Election Day in order to exclude the value from the amount reported as election expenses

** A written copy of each loan agreement must be filed separately if there was a loan, line of credit, or bank overdraft in existence at any time to the candidate during the candidacy period.

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Statement of Income, Expenses and Transfers for the Candidacy Period

Income and Transfers

300 Contributions	\$ 14,891.00	←	From line 630, column C
310 Transfers from candidate's constituency association	9,500.00	←	From line 760
320 Transfers from endorsing registered party	22,553.04	←	From line 720
330 Fundraising	3,375.00		
Other Income (provide details)			
360 MTS credits	32.63		
Petty cash balance put bac	139.66		
390 Total Income and Transfers (total of line 300 to 360)		line 390	\$ <u>50,491.33</u>

Expenses and Transfers

400 Election expenses	\$ 36,348.09	←	From line 595
405 Non - election expenses	9,140.36	←	From line 590, column D
415 Transfer of money to endorsing registered party	5,002.88		
420 Transfer of property and service to endorsing registered party			
430 Total Expenses and Transfers (total of line 400 to 420)		line 430	\$ <u>50,491.33</u>
440 Total Period Surplus/(Deficit) (line 390 minus line 430)		line 440	\$ <u> </u>
			To line 275

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Schedule 1 - Candidacy Period Expenses (including non-monetary expenses)

	Election Expenses used in Election Period			D Non-Election Expenses in Candidacy Period	E Total Expenses (columns A plus B plus C plus D)	
	A Cash / Credit	B Non-monetary	C Property and Services Used and Received Through Transfers			
500 Advertising - media	3,146.71			1,902.19	5,048.90	
505 Posters, pamphlets, promotional	7,447.80			659.88	8,107.68	From schedule 7, line 850
511 Disability						←
512 Child care						← From schedule 8, line 860
515 Fundraising		650.00		1,444.19	2,094.19	
520 Furniture and equipment rental						
525 Honoraria/salaries	421.00			579.00	1,000.00	
530 Interest and bank charges	164.95			200.24	365.19	
535 Audit fee (amount in excess of subsidy)						
545 Office occupancy (rent, utilities)	814.72			1,562.78	2,377.50	
550 Office supplies and postage	855.11	1,326.00		449.89	2,631.00	
555 Polling (opinion surveys, market research)	12,801.11		500.00	80.89	13,382.00	
560 Signs/structural support	4,145.96		53.04	802.61	5,001.61	
565 Transportation, accomodation and food	2,974.06			881.83	3,855.89	
570 Telephone	363.31			576.86	940.17	
575 Personal						
Other (provide details)						
580 volunteer gifts	684.32				684.32	
585						
590 Total (total of line 500 to 585)	33,819.05	1,976.00	553.04	9,140.36	45,488.45	
595 Total election expenses (Total of line 590 column A, B and C)	36,348.09					← To line 400
						↑ To line 405

Provide the amount of bank charges and loan interest incurred from the close of the polls to 4 months after Election Day. (Not required if candidate did not qualify for reimbursement)

Loan interest line 597 \$ _____

Bank Charges line 598 \$ 65.70

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Schedule 2 - Contributions to a Candidate (including non-monetary contributions)

A. Contributions Summary

		A	B	C (A plus B)	
	Aggregate Contributions of:	Cash	Non-monetary contributions	Total of all Contributions	
600	\$250 or more	11,200.00	1,407.00	12,607.00	
610	Less than \$250	1,715.00	569.00	2,284.00	
630	Total	\$ 12,915.00	\$ 1,976.00	\$ 14,891.00	← To line 300

B. Contributions of \$250 or More

[Complete part B only if the aggregate value of the contributions (cash and non-monetary) from any individual normally resident in Manitoba was \$250 or more.]

Name of Contributor (alphabetical order)	\$ Aggregate Value of Contribution
Bell, Harold	1,000.00
Borger, Alisa	250.00
Borger, Hayleigh	250.00
Chudley, Albert	3,000.00
Chudley, Christopher	1,075.00
Chudley, Jennifer	3,000.00
De'athe, Bevereley	400.00
Guillemard, Arnaud	450.00
Guillemard, Sarah	307.00
Guillemard, Sarah	400.00
Hall, Barre	300.00
Lukes, Richard	500.00
Seward, Lynda	275.00
Singh Gill, Tejinderpal	1,000.00
Taylor, Leigh	400.00

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Schedule 3 - Transfers from Endorsing Registered Party

(Complete only if the candidate's campaign received transfers from the candidate's endorsing registered party)

A.	Total value of all cash transfers received during the candidacy period from the candidate's endorsing registered party:	line 700	<u>\$ 22,000.00</u>
B.	Total value of all transfers of property or services during the candidacy period from the candidate's endorsing registered party:	line 710	<u>\$ 553.04</u>
C.	Total transfers from candidate's endorsing registered party: (total of line 700 to 710)	line 720	<u>\$ 22,553.04</u>
D.	If you entered an amount on line 710, report the value of property or services that were used in the election period:	line 730	<u>\$ 553.04</u>

← **To line 320**

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Schedule 4 - Transfers from Candidate's Constituency Association

(Complete only if the candidate's campaign received transfers from the candidate's constituency association.)

A. Total value of all **cash transfers** received during the candidacy period from the candidate's constituency association: line 740 \$ 9,500.00

B. Total value of all **transfers of property or services** during the candidacy period from the candidate's constituency association: line 750 \$

C. Total transfers from the candidate's constituency association: (total of line 740 to 750) line 760 \$ 9,500.00

← **To line 310**

D. If you entered an amount on line 750, disclose the value of property or services that were **used** during the election period: line 770 \$

If the aggregate value of transfers, as calculated on line 760 is \$250 or more, provide the following information:

E. Were there contributions of \$250 or more to the constituency association endorsing the candidate during the candidacy period?

X No (no further information is required)

Yes (complete the schedule below)

Name of Contributors of \$250 or more to the Constituency Association (attach list if necessary)	\$ Aggregate Value of Contribution

List attached?

Yes

No

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Schedule 5 - Reconciliation of Income Tax Receipts

(Complete only if the candidate was registered to issue income tax receipts - i.e. Form 911 was filed with Elections Manitoba)

Total number of income tax receipts received from Elections Manitoba: line 780 50

Total number of income tax receipts returned to Elections Manitoba:

<input checked="" type="radio"/> Issued to Contributors	line 790	<u>31</u>	← Return Elections Manitoba copies only.
<input checked="" type="radio"/> Voided or cancelled	line 800	<u>1</u>	← Return all three copies.
<input checked="" type="radio"/> Unused	line 810	<u>18</u>	← Return all three copies.

Total number of income tax receipts returned to Elections Manitoba (total of line 790 to 810) line 820 50

Total unreturned income tax receipts (line 780 minus line 820) line 830 _____

Please provide receipt numbers and an explanation for unreturned income tax receipts.

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Schedule 6 - Accounts Payable

(Complete only if there are amounts owing to suppliers at the end of the candidacy period. **Do not** include loans payable)

Name of Supplier	Description of Expense	\$ Amount
	Total accounts payable	line 840 \$

↖
To line 200

Schedule 7 - Candidate's Disability Expenses

(Complete only if reasonable expenses* were incurred by a disabled candidate in relation to a candidate's disability to enable the candidate to campaign in an election period)

* Per section 115 of *The Election Financing Act*, reasonable expenses are those that are over and above the expenses normally incurred by the candidate.

List and describe the nature of the expenses incurred and the amounts claimed.

Description of Expense		\$ Value of expense incurred
Total disability expenses	line 850	\$

← To line 511, column D

Schedule 8 - Candidate's Child Care Expenses

(Complete only if reasonable expenses* were incurred by a candidate in relation to child care expenses to enable the candidate to campaign in an election period)

* Per section 115 of *The Election Financing Act*, reasonable expenses are those that are over and above the expenses normally incurred by the candidate.

List and describe the nature of the expenses incurred and the amounts claimed.

Description of Expense	\$ Value of expense incurred
Total child care expenses	line 860
\$	← To line 512, column D

Schedule 9 - Annual Advertising Expenses (outside the election period and to be completed for the year of a fixed date election)

(Complete the following schedule to calculate the amount of advertising expenses subject to the annual advertising limits.) s.58(2)

Advertising means advertising that promotes or opposes (directly or indirectly) a registered party, candidate, or leadership contestant. (s.115) For this part it includes promotional materials. (s.57)

Total advertising expenses incurred during year 2016 (outside the election period)

910 Endorsed candidates (from line 940) line 910 \$ 1,902.19

920 Individuals (from line 950) line 920 _____

930 Total Annual advertising expenses

outside election period (total of line 910 to 920) line 930 \$ 1,902.19

A. Advertising expenses incurred by the candidate outside the election period and in the year of a fixed date election.*

Details of Expense	Amount \$
Feb 10 lawn signs	630.00
Feb 22 benches in community (March 1-15th)	508.79
Feb 22 recycling bins adv. (March 1-15th)	402.40
Jan 12 Chinese New Year advertisement	196.00
Jan 25 website fee for Fort Richmond	165.00
Total Line 940	\$ 1,902.19

B. Advertising expenses incurred by an individual on the candidate's behalf with the candidate's knowledge and consent outside the election period and in the year of a fixed date election.*

Name of Individual	Address	Amount \$
Total Line 950		\$ nil

* Attach separate list if necessary.

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