

(To be filed within 4 months after Election Day. Complete the form in ink.)

**For the Candidacy Period**

Date March 06, 2016

To

Date June 20, 2016

**Candidate**

Name

KNUTSON, Signe

Electoral Division

St. Boniface

Endorsing Registered Party (If applicable)

GPM

**Official Agent**

Name

Pam Sanford

**Auditor**

Name of Auditor

Magnus Chartered Accountants LLP

Name of Public Accountant to Whom Inquiry May be Directed (if different than above)

Brett Magnus

**Declaration**

I, the undersigned Official Agent, hereby file a completed Form 922 *Candidate's Financial Statements and Supporting Schedules* - along with an Auditor's Report from a qualified auditor. I declare that to the best of my knowledge and belief, the information contained herein is complete, true and correct and in compliance with *The Election Financing Act*.

\_\_\_\_\_  
Signature of Official Agent\_\_\_\_\_  
Date

# Statement of Assets, Liabilities and Surplus (Deficit) as at the End of the Candidacy Period

## Assets

100 Cash \$ \_\_\_\_\_

110 Accounts receivable \_\_\_\_\_

115 Inventory\* \_\_\_\_\_

Other assets (provide details)

130 \_\_\_\_\_

135 \_\_\_\_\_

**190 Total Assets** (total of line 100 to 135)

\$ \_\_\_\_\_

## Liabilities and Surplus

200 Accounts payable \$ \_\_\_\_\_ ← **From line 840**

205 Overdraft/ Line of Credit\*\* \_\_\_\_\_

220 Loans\*\* \_\_\_\_\_

Other liabilities (provide details)

230 \_\_\_\_\_

240 \_\_\_\_\_

275 Candidacy Period Surplus/(Deficit) \_\_\_\_\_ ← **From line 440**

Lines 190 and 290 must be the same.

**290 Total Liabilities and Surplus** (total of line 200 to 275)

\$ \_\_\_\_\_

\* Inventory as of the end of the candidacy period would include items purchased but not used (i.e. expensed). Inventory should also be taken as of 8pm on Election Day in order to exclude the value from the amount reported as election expenses

\*\* A written copy of each loan agreement must be filed separately if there was a loan, line of credit, or bank overdraft in existence at any time to the candidate during the candidacy period.

**Final statement as reviewed by Elections Manitoba**

# Statement of Income, Expenses and Transfers for the Candidacy Period

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## Income and Transfers

300 Contributions	\$ _____	←	<b>From line 630, column C</b>
310 Transfers from candidate's constituency association	_____	←	<b>From line 760</b>
320 Transfers from endorsing registered party	_____	←	<b>From line 720</b>
330 Fundraising	_____		
Other Income (provide details)			
360 _____	_____		
_____	_____		
<b>390 Total Income and Transfers</b> (total of line 300 to 360)		line 390	\$ _____

## Expenses and Transfers

400 Election expenses	\$ _____	←	<b>From line 595</b>
405 Non - election expenses	_____	←	<b>From line 590, column D</b>
415 Transfer of money to endorsing registered party	_____		
420 Transfer of property and service to endorsing registered party	_____		
<b>430 Total Expenses and Transfers</b> (total of line 400 to 420)		line 430	\$ _____
<b>440 Total Period Surplus/(Deficit)</b> (line 390 minus line 430)		line 440	\$ _____
			<b>To line 275</b>

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# Schedule 1 - Candidacy Period Expenses (including non-monetary expenses)

Election Expenses used in Election Period			D Non-Election Expenses in Candidacy Period	E Total Expenses (columns A plus B plus C plus D)
A Cash / Credit	B Non-monetary	C Property and Services Used and Received Through Transfers		
500 Advertising - media				
505 Posters, pamphlets, promotional				
511 Disability				
512 Child care				
515 Fundraising				
520 Furniture and equipment rental				
525 Honoraria/salaries				
530 Interest and bank charges				
535 Audit fee (amount in excess of subsidy)				
545 Office occupancy (rent, utilities)				
550 Office supplies and postage				
555 Polling (opinion surveys, market research)				
560 Signs/structural support				
565 Transportation, accomodation and food				
570 Telephone				
575 Personal				
Other (provide details)				
580				
585				
590 Total (total of line 500 to 585)				
595 Total election expenses (Total of line 590 column A, B and C)			↑ <b>To line 405</b>	

From schedule 7, line 850

From schedule 8, line 860

← **To line 400**

Provide the amount of bank charges and loan interest incurred from the close of the polls to 4 months after Election Day. (Not required if candidate did not qualify for reimbursement)

Loan interest            line 597     \$ \_\_\_\_\_

Bank Charges            line 598     \$ \_\_\_\_\_

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**Schedule 2 - Contributions to a Candidate (including non-monetary contributions)**

**A. Contributions Summary**

		A	B	C (A plus B)
	Aggregate Contributions of:	Cash	Non-monetary contributions	Total of all Contributions
600	\$250 or more			
610	Less than \$250			
630	<b>Total</b>	\$	\$	\$

← To line 300

**B. Contributions of \$250 or More**

*[Complete part B only if the aggregate value of the contributions (cash and non-monetary) from any individual normally resident in Manitoba was \$250 or more.]*

Name of Contributor (alphabetical order)	\$ Aggregate Value of Contribution

### Schedule 3 - Transfers from Endorsing Registered Party

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(Complete only if the candidate's campaign received transfers from the candidate's endorsing registered party)

A. Total value of all **cash transfers** received during the candidacy period from the candidate's endorsing registered party: line 700 \$ \_\_\_\_\_

B. Total value of all **transfers of property or services** during the candidacy period from the candidate's endorsing registered party: line 710 \$ \_\_\_\_\_

C. Total transfers from candidate's endorsing registered party: (total of line 700 to 710) line 720 \$ \_\_\_\_\_

← **To line 320**

D. If you entered an amount on line 710, report the value of property or services that were **used** in the election period: line 730 \$ \_\_\_\_\_

## Schedule 4 - Transfers from Candidate's Constituency Association

(Complete only if the candidate's campaign received transfers from the candidate's constituency association.)

A. Total value of all **cash transfers** received during the candidacy period from the candidate's constituency association: line 740 \$ \_\_\_\_\_

B. Total value of all **transfers of property or services** during the candidacy period from the candidate's constituency association: line 750 \$ \_\_\_\_\_

C. Total transfers from the candidate's constituency association: (total of line 740 to 750) line 760 \$ \_\_\_\_\_

← **To line 310**

D. If you entered an amount on line 750, disclose the value of property or services that were **used** during the election period: line 770 \$ \_\_\_\_\_

If the aggregate value of transfers, as calculated on line 760 is \$250 or more, provide the following information:

E. Were there contributions of \$250 or more to the constituency association endorsing the candidate during the candidacy period?

No (no further information is required)

Yes (complete the schedule below)

Name of Contributors of \$250 or more to the Constituency Association (attach list if necessary)	\$ Aggregate Value of Contribution

List attached?

Yes

No

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## Schedule 5 - Reconciliation of Income Tax Receipts

(Complete only if the candidate was registered to issue income tax receipts - i.e. Form 911 was filed with Elections Manitoba)

Total number of income tax receipts received from Elections Manitoba: line 780 \_\_\_\_\_

Total number of income tax receipts returned to Elections Manitoba:

Issued to Contributors line 790 \_\_\_\_\_ ← Return Elections  
Manitoba copies only.

Voided or cancelled line 800 \_\_\_\_\_ ← Return all three  
copies.

Unused line 810 \_\_\_\_\_ ← Return all three  
copies.

Total number of income tax receipts returned to Elections Manitoba  
(total of line 790 to 810) line 820 \_\_\_\_\_

Total unreturned income tax receipts (line 780 minus line 820) line 830 \_\_\_\_\_

Please provide receipt numbers and an explanation for unreturned income tax receipts.

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## Schedule 6 - Accounts Payable

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(Complete only if there are amounts owing to suppliers at the end of the candidacy period. **Do not** include loans payable)

Name of Supplier	Description of Expense	\$ Amount
	Total accounts payable	line 840 \$

↖  
To line 200

## Schedule 7 - Candidate's Disability Expenses

(Complete only if reasonable expenses\* were incurred by a disabled candidate in relation to a candidate's disability to enable the candidate to campaign in an election period)

\* Per section 115 of *The Election Financing Act*, reasonable expenses are those that are over and above the expenses normally incurred by the candidate.

List and describe the nature of the expenses incurred and the amounts claimed.

Description of Expense		\$ Value of expense incurred
Total disability expenses	line 850	\$

← To line 511, column D

## Schedule 8 - Candidate's Child Care Expenses

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(Complete only if reasonable expenses\* were incurred by a candidate in relation to child care expenses to enable the candidate to campaign in an election period)

\* Per section 115 of *The Election Financing Act*, reasonable expenses are those that are over and above the expenses normally incurred by the candidate.

List and describe the nature of the expenses incurred and the amounts claimed.

Description of Expense	\$ Value of expense incurred
Total child care expenses	line 860
\$	← To line 512, column D

**Schedule 9 - Annual Advertising Expenses** (outside the election period and to be completed for the year of a fixed date election)

(Complete the following schedule to calculate the amount of advertising expenses subject to the annual advertising limits.) s.58(2)

Advertising means advertising that promotes or opposes (directly or indirectly) a registered party, candidate, or leadership contestant. (s.115) For this part it includes promotional materials. (s.57)

Total advertising expenses incurred during year \_\_\_\_\_ (outside the election period)

910 Endorsed candidates (from line 940) line 910 \$ \_\_\_\_\_

920 Individuals (from line 950) line 920 \_\_\_\_\_

**930 Total Annual advertising expenses outside election period** (total of line 910 to 920) **line 930** \$ \_\_\_\_\_

A. Advertising expenses incurred by the candidate outside the election period and in the year of a fixed date election.\*

Details of Expense	Amount \$
<b>Total</b> <b>Line 940</b>	\$ <input type="text" value="nil"/>

B. Advertising expenses incurred by an individual on the candidate's behalf with the candidate's knowledge and consent outside the election period and in the year of a fixed date election.\*

Name of Individual	Address	Amount \$
<b>Total</b> <b>Line 950</b>		\$ <input type="text" value="nil"/>

\* Attach separate list if necessary.

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