

August 25, 2016

Independent Auditor's Report

RECEIVED

SEP 02 2016

ELECTIONS MANITOBA

To Ryan Vernon, official agent for Janice Morley-Lecomte and Janice Morley-Lecomte, the Candidate:

We have audited the accompanying Form 922 - Candidate's Financial Statements and Supporting Schedules, which comprises the Statement of Assets, Liabilities and Surplus (Deficit) as at the End of the Candidacy Period, Statement of Income, Expenses and Transfers for the Candidacy Period, Schedule 1 - Candidacy Period Expenses (including non-monetary expenses), Schedule 2 - Contributions to a Candidate (including non-monetary contributions), Schedule 3 - Transfers from Endorsing Registered Party, Schedule 4 - Transfers from Candidate's Constituency Association, Schedule 5 - Reconciliation of Income Tax Receipts, Schedule 6 - Accounts Payable, Schedule 7 - Candidate's Disability Expenses, Schedule 8 - Candidate's Child Care Expenses, Schedule 9 - Annual Advertising Expenses (outside the election period and to be completed for the year of a fixed date election) for the candidacy period ending June 20, 2016 relating to the election held on April 19, 2016 in the Electoral Division of Seine River and a note describing the basis of accounting (the "statements"). The statements have been prepared by the official agent based on the financial reporting provisions of the *Election Financing Act* as issued by the Province of Manitoba and the accounting guidelines issued by Elections Manitoba.

The Official Agent's Responsibility for the Return

The official agent of the campaign is responsible for the preparation of the statements in accordance with the financial reporting provisions of the *Election Financing Act* as issued by the Province of Manitoba and the accounting guidelines issued by Elections Manitoba and for such internal control as the official agent determines is necessary to enable the preparation of a statement that is free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on the statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements, and plan and perform the audit to obtain reasonable assurance whether the statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the preparation of the statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the official agent, as well as evaluating the overall presentation of the statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified audit opinion.

Basis for Qualified Opinion


Due to the inherent nature of the transactions of any election campaigns, the completeness of contributions, and other income, transfers and expenses is not susceptible of satisfactory audit verification. Accordingly, our verification of these amounts was limited to the amounts recorded in the election campaign's accounting records and we were not able to determine whether any adjustments might be necessary to income, expenses, transfers, total period surplus/(deficit), assets and liabilities.

Qualified Opinion

In our opinion, except for the possible effects of the matter described in the "Basis for Qualified Opinion" paragraph, the Form 922 - Candidate's Financial Statements and Supporting Schedules is prepared, in all material respects, in accordance with the reporting provisions of the *Election Financing Act* as Issued by the Province of Manitoba and the accounting guidelines issued by Elections Manitoba.

Basis of Accounting and Restriction on Use

Without modifying our opinion, we draw attention to Note 1 to the statements, which describes the basis of accounting. The statements are prepared to assist the official agent to meet the requirements of the *Election Financing Act* as issued by the Province of Manitoba and the accounting guidelines issued by Elections Manitoba. As a result, the statements may not be suitable for another purpose. Our report is intended solely for the official agent and the candidate, and should not be used by parties other than the official agent and the candidate.



Chartered Professional Accountants
Winnipeg, Canada

**Notes to Form 922 - Candidate's Financial Statements and Supporting Schedules
for the Candidacy Period ending June 20, 2016**

The Candidate's Financial Statements and Supporting Schedules – Form 922, are prepared to comply with the financial reporting provisions of the *Election Financing Act* as issued by the Province of Manitoba and the accounting guidelines as issued by Elections Manitoba.

The statements are filed with Elections Manitoba in accordance with the *Election Financing Act* of the Province of Manitoba. The statements is intended solely for the use of the official agent and the candidate. Accordingly, the statements may not be suitable for another purpose.

922

**Candidate's Financial Statements
and Supporting Schedules**

**Elections
Manitoba**



(To be filed within 4 months after Election Day. Complete the form in ink.)

RECEIVED

NOV 03 2016

ELECTIONS MANITOBA

For the Candidacy Period

Date May 26, 2015

To

Date June 20, 2016

Candidate

Name

Morley-Lecomte, Janice

Electoral Division

Seine River

Endorsing Registered Party (If applicable)

PC Manitoba

Official Agent

Name

Ryan Vernon

Auditor

Name of Auditor

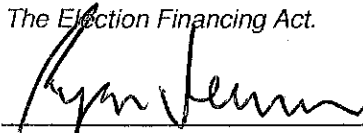
Scarrow & Donald LLP

Name of Professional Accountant to Whom Inquiry May be Directed (if different than above)


Keith Findlay, FCA

Declaration

I, the undersigned Official Agent, hereby file a completed Form 922 - *Candidate's Financial Statements and Supporting Schedules* - along with an Auditor's Report from a qualified auditor. I declare that to the best of my knowledge and belief the information contained herein is complete, true and correct and in compliance with *The Election Financing Act*.



Signature of Official Agent



Date

Statement of Assets, Liabilities and Surplus (Deficit) as at the End of the Candidacy Period

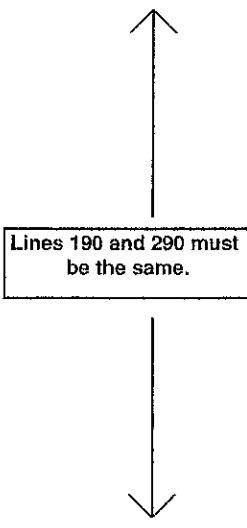
Assets

100 Cash	\$ 4,165.32	
110 Accounts receivable	352.42	
115 Inventory*		
Other assets (provide details)		
130 Member share	5.00	
135		

190 Total Assets (total of line 100 to 135) line 190 \$ 4,522.74

Liabilities and Surplus

200 Accounts payable	\$ _____	← From line 840
205 Overdraft/ Line of Credit **	_____	
220 Loans **	_____	
Other liabilities (provide details)		
230	_____	
240	_____	
275 Candidacy Period Surplus/(Deficit)	<u>4,522.74</u>	← From line 440



290 Total Liabilities and Surplus (total of line 200 to 275) line 290 \$ 4,522.74

* Inventory as of the end of the candidacy period would include items purchased but not used (i.e. expensed). Inventory should also be taken as of 8pm on Election Day in order to exclude the value from the amount reported as election expenses

** A written copy of each loan agreement must be filed separately if there was a loan, line of credit, or bank overdraft in existence at any time to the candidate during the candidacy period.

Statement of Income, Expenses and Transfers for the Candidacy Period

Income and Transfers

300 Contributions	\$ 33,456.25	←	From line 630, column C
310 Transfers from candidate's constituency association	10,500.00	←	From line 760
320 Transfers from endorsing registered party	21,445.00	←	From line 720
330 Fundraising	2,815.92		
Other Income (provide details)			
360 _____	_____		
_____	_____		
390 Total Income and Transfers (total of line 300 to 360)		line 390	\$ <u>68,217.17</u>

Expenses and Transfers

400 Election expenses	\$ 45,124.99	←	From line 595
405 Non - election expenses	18,569.44	←	From line 590, column D
415 Transfer of money to endorsing registered part	_____		
420 Transfer of property and services to endorsing registered party	_____		
430 Total Expenses and Transfers (total of line 400 to 420)		line 430	\$ <u>63,694.43</u>
440 Total Period Surplus/(Deficit) (line 390 minus line 430)		line 440	\$ <u><u>4,522.74</u></u>
			To line 275

Schedule 1 - Candidacy Period Expenses (including non-monetary expenses)

Election Expenses used in Election Period						
A	B	C	D	E		
Cash / Credit	Non-monetary	Property and Services Used and Received Through Transfers	Non-Election Expenses in Candidacy Period	Total Expenses (columns A plus B plus C plus D)		
500 Advertising - media	7,759.48		12,384.67	20,144.15		
505 Posters, pamphlets, promotional	7,349.42	22.32	305.77	7,677.51		From schedule 7, line 850
511 Disability						
512 Child care						From schedule 8, line 860
515 Fundraising			2,848.33	2,848.33		
520 Furniture and equipment rental	1,081.97		85.05	1,167.02		
525 Honoraria/salaries	4,275.00			4,275.00		
530 Interest and bank charges	32.67		297.40	330.07		
535 Audit fee (amount in excess of subsidy)						
545 Office occupancy (rent, utilities)	1,686.37		1,252.74	2,939.11		
550 Office supplies and postage	530.60			530.60		
555 Polling (opinion surveys, market research)	16,279.40	500.00		16,779.40		
560 Signs/structural support	3,483.71	945.00	67.80	4,496.51		
565 Transportation,accomodation and food	1,179.05		927.68	2,106.73		
570 Telephone						
575 Personal						
Other (provide details)						
580 Campaign training			400.00	400.00		
585						
590 Total (total of line 500 to 585)	43,657.67	22.32	1,445.00	18,569.44	63,694.43	
595 Total election expenses (Total of line 590 column A, B and C)	45,124.99					To line 400
						To line 405

Provide the amount of bank charges and loan interest incurred from the close of the polls to 4 months after election day. (Not required if candidate did not qualify for reimbursement)

Loan interest line 597 \$ _____
 Bank Charges line 598 \$ 20.00

Additional pages attached? Yes _____ No X

Schedule 2 - Contributions to a Candidate (including non-monetary contributions)

A. Contributions Summary

		A	B	C (A plus B)
	Aggregate Contributions of:	Cash	Non-monetary contributions	Total of all Contributions
600	\$250 or more	24,375.00	250.00	24,625.00
610	Less than \$250	8,831.25		8,831.25
630	Total	\$ 33,206.25	\$ 250.00	\$ 33,456.25

← To line 300

B. Contributions of \$250 or More

[Complete part B only if the aggregate value of the contributions (cash and non-monetary) from any individual normally resident in Manitoba was \$250 or more.]

Name of Contributor (alphabetical order)	\$ Aggregate Value of Contribution
Per Attached List, ,	24,625.00

Name of contributor		Aggregate value of contributions
Baty	Gary	450.00
Bhandal	Sukhjrit Singh	500.00
Borger	Gerald	1,000.00
Borger	Ralph	500.00
Borger	John	500.00
Bourgeois	Denis	250.00
Burch	Greg	300.00
Chale	Jayson	1,500.00
Corrigal	Gerald	1,100.00
Dhaliwal	Jatinder	500.00
Dhaliwal	Inderjit	487.50
Dunn	Darren	300.00
Giesbrecht	Gordon	300.00
Gingras	Christine	400.00
Glover	Shelley	250.00
Goodridge	Gordon	400.00
Graydon	James	275.00
Hansch	Lori	1,500.00
Kalsi	Davinder	500.00
Kang	Sital	500.00
Kingra	Jagdish	300.00
Kraemer	James	1,000.00
Krahn	Albert	537.50
Larkin	Marnie	250.00
Lecomte	Henry J	2,000.00
Lee	Ken	1,037.50
MacKenzie	Alexander	500.00
Misaura	Lyle	250.00
Mitchell	Ryan	400.00
Morley	Myles	400.00
Morley-Lecomte	Janice	2,462.50
Motkaluk	John	750.00
Pflug	Manfred	950.00
Shahi	Kamaljit	500.00
Sloane	Bruce	600.00
Steinbach	Albert	275.00
Swain	Robert	500.00
Withoos	Peter	400.00

24,625.00

Schedule 3 - Transfers from Endorsing Registered Party

(Complete only if the candidate's campaign received transfers from the candidate's endorsing registered party)

- | | | | | |
|----|--|----------|---------------------|----------------------|
| A. | Total value of all <u>cash transfers</u> received during the candidacy period from the candidate's endorsing registered party: | line 700 | <u>\$ 20,000.00</u> | |
| B. | Total value of all <u>transfers of property or services</u> during the candidacy period from the candidate's endorsing registered party: | line 710 | <u>\$ 1,445.00</u> | |
| C. | Total transfers from candidate's endorsing registered party:
(total of line 700 to 710) | line 720 | <u>\$ 21,445.00</u> | ← To line 320 |
| D. | If you entered an amount on line 710, report the value of property or services that were used in the election period: | line 730 | <u>\$ 1,445.00</u> | |

List attached?

Yes

No

Schedule 4 - Transfers from Candidate's Constituency Association

(Complete only if the candidate's campaign received transfers from the candidate's constituency association.)

- A. Total value of all **cash transfers** received during the candidacy period from the candidate's constituency association: line 740 \$ 10,500.00
- B. Total value of all **transfers of property or services** during the candidacy period from the candidate's constituency association: line 750 \$
- C. Total transfers from candidate's constituency association: line 760 \$ 10,500.00 ← To line 310
(total of line 740 to 750)
- D. If you entered an amount on line 750, disclose the value of property or services that were **used** during the election period: line 770 \$

If the aggregate value of transfers, as calculated on line 760 is \$250 or more, provide the following information:

- E. Were there contributions of \$250 or more to the constituency association endorsing the candidate during the candidacy period?
- No (no further information is required)
- Yes (complete the schedule below)

Name of Contributors of \$250 or more to the Constituency Association (attach list if necessary)	\$ Aggregate Value of Contribution

Schedule 5 - Reconciliation of Income Tax Receipts

(Complete only if the candidate was registered to issue income tax receipts - i.e. Form 911 was filed with Elections Manitoba)

Total number of income tax receipts received from Elections Manitoba line 780 200

Total number of income tax receipts returned to Elections Manitoba:

- Issued to Contributors line 790 162 Return Elections
Manitoba copies only.

- Voided or cancelled line 800 11 Return all three
copies.

- Unused line 810 27 Return all three
copies.

Total number of income tax receipts returned to Elections Manitoba line 820 200
(total of line 790 to 810)

Total unreturned income tax receipts (line 780 minus line 820) line 830 _____

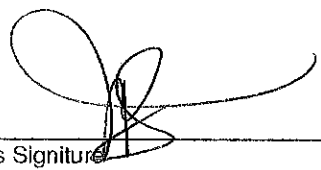
Please provide receipt numbers and an explanation for unreturned income tax receipts.

Schedule 6 - Accounts Payable

(Complete only if there are amounts owing to suppliers at the end of the candidacy period. Do not include loans payable.)

Name of Supplier	Description of Expense	\$ Amount
	Total accounts payable	line 840 \$

↖ To line 200


Candidate's Signature

October 31/16
Date

Schedule 7 - Candidate's Disability Expenses

(Complete only if reasonable* expenses were incurred by a disabled candidate in relation to a candidate disability to enable the candidate to campaign in an election period)

*Per section 115 of *The Election Financing Act*, reasonable expenses are those that are over and above the expenses normally incurred by the candidate.

List and describe the nature of the expenses incurred and the amounts claimed.

Description of Expense		\$ Value of expense incurred
Total disability expenses	line 850	\$

← To line 511, column D

Candidate's Signature 

Date October 31 / 16

Schedule 8 - Candidate's Child Care Expenses

(Complete only if reasonable expenses were incurred by a candidate in relation to child care expenses to enable the candidate to campaign in an election period.)*

*Per section 115 of *The Election Financing Act*, reasonable expenses are those that are over and above the expenses normally incurred by the candidate.

List and describe the nature of the expenses incurred and the amounts claimed.

Description of Expense	\$ Value of expense incurred
Total child care expenses	line 860 \$

← To line 512, column D

