

## INDEPENDENT AUDITOR'S REPORT

To Drew Fenwick, Official Agent for Steven Stairs, the Candidate

### Report on the Financial Statements

We have audited the accompanying Form 922, Candidate's Financial Statements and Supporting Schedules, which comprise the Statement of Assets, Liabilities and Surplus (Deficit) as at June 20, 2016 and the Statement of Income, Expenses and Transfers for the Candidacy of Steven Stairs for the Candidacy Period from March 6, 2016 to June 20, 2016 relating to the election held on April 19, 2016 in the Electoral Division of Kildonan (collectively referred to as the "statements"). The statements have been prepared by the Official Agent based on the financial reporting provisions of *The Election Financing Act* of Manitoba.

### Official Agent's Responsibility for the Financial Statements

The Official Agent is responsible for the preparation of the statements in accordance with the financial reporting provisions of the *The Election Financing Act* of Manitoba, and for such internal control as the Official Agent determines is necessary to enable the preparation of the statements that are free from material misstatement, whether due to fraud or error.

### Auditor's Responsibility

Our responsibility is to express an opinion on the statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation of the statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the Official Agent, as well as evaluating the overall presentation of the statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified audit opinion.

### Basis for Qualified Opinion

Due to the nature of the types of transactions inherent in any election campaign, the completeness of contributions and fundraising income and income and expenses relating to donations in kind is not susceptible to satisfactory audit verification. Accordingly, our examination of contributions and fundraising income and income and expenses relating to donations in kind was limited to the amounts recorded in the Candidate's election campaign accounting records and we were not able to determine whether any adjustments might be necessary to assets, liabilities, income, expenses and candidacy period surplus (deficit).

### **Qualified Opinion**

In our opinion, except for the possible effects of the matters described in the Basis for Qualified Opinion paragraph, Form 922, Candidate's Financial Statements and Supporting Schedules, for Steven Stairs for the candidacy period of March 6, 2016 to June 20, 2016 relating to the election held on April 19, 2016 in the Electoral Division of Kildonan are prepared, in all material respects, in accordance with the financial reporting provisions of *The Election Financing Act* of Manitoba.

### **Basis of Accounting and Restriction on Use**

Without modifying our opinion, we draw attention to the basis of accounting used in the preparation of the statements. The statements have been prepared in accordance with the financial reporting provisions of *The Election Financing Act* of Manitoba. The statements are filed with Elections Manitoba in accordance with *The Election Financing Act* of Manitoba. As a result, the statements may not be suitable for any other purpose.

August 15, 2016  
Winnipeg, Canada



Magnus Chartered Accountants LLP

**922** Candidate's Financial Statements  
and Supporting Schedules



(To be filed within 4 months after Election Day. Complete the form in ink.)

**For the Candidacy Period**

Date March 06, 2016

To

Date June 20, 2016

**Candidate**

Name
Stairs, Steven
Electoral Division
Kildonan
Endorsing Registered Party (If applicable)
GPM

**Official Agent**

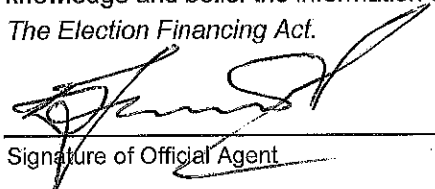
Name
Drew Fenwick

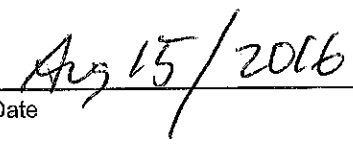
**Auditor**

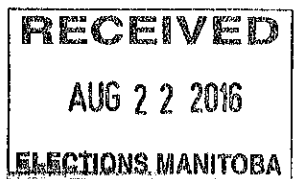
Name of Auditor
Magnus Chartered Accountants LLP
Name of Professional Accountant to Whom Inquiry May be Directed (if different than above)
Brett Magnus, CA

**Declaration**

I, the undersigned Official Agent, hereby file a completed Form 922 - *Candidate's Financial Statements and Supporting Schedules* - along with an Auditor's Report from a qualified auditor. I declare that to the best of my knowledge and belief the information contained herein is complete, true and correct and in compliance with *The Election Financing Act*.

  
\_\_\_\_\_  
Signature of Official Agent

  
\_\_\_\_\_  
Date



**Statement of Assets, Liabilities and Surplus (Deficit) as at the End of the Candidacy Period**

**Assets**

100 Cash \$ \_\_\_\_\_  
 110 Accounts receivable \_\_\_\_\_  
 115 Inventory\* \_\_\_\_\_  
 Other assets (provide details)  
 130 \_\_\_\_\_  
 135 \_\_\_\_\_

**190 Total Assets** (total of line 100 to 135) line 190 \$ Nil

**Liabilities and Surplus**

200 Accounts payable \$ \_\_\_\_\_ ← From line 840  
 205 Overdraft/ Line of Credit \*\* \_\_\_\_\_  
 220 Loans \*\* \_\_\_\_\_  
 Other liabilities (provide details)  
 230 \_\_\_\_\_  
 240 \_\_\_\_\_  
 275 Candidacy Period Surplus/(Deficit) \_\_\_\_\_ ← From line 440

Lines 190 and 290 must be the same.

**290 Total Liabilities and Surplus** (total of line 200 to 275) line 290 \$ Nil

\* Inventory as of the end of the candidacy period would include items purchased but not used (i.e. expensed). Inventory should also be taken as of 8pm on Election Day in order to exclude the value from the amount reported as election expenses

\*\* A written copy of each loan agreement must be filed separately if there was a loan, line of credit, or bank overdraft in existence at any time to the candidate during the candidacy period.

# Statement of Income, Expenses and Transfers for the Candidacy Period

## Income and Transfers

300 Contributions	\$ _____	←	From line 630, column C
310 Transfers from candidate's constituency association	_____	←	From line 760
320 Transfers from endorsing registered party	_____	←	From line 720
330 Fundraising	_____		
Other Income (provide details)			
360 _____	_____		
_____	_____		
<b>390 Total Income and Transfers</b> (total of line 300 to 360)		line 390	\$ Nil

## Expenses and Transfers

400 Election expenses	\$ _____	←	From line 595
405 Non - election expenses	_____	←	From line 590, column D
415 Transfer of money to endorsing registered part	_____		
420 Transfer of property and services to endorsing registered party	_____		
<b>430 Total Expenses and Transfers</b> (total of line 400 to 420)		line 430	\$ Nil
<b>440 Total Period Surplus/(Deficit)</b> (line 390 minus line 430)		line 440	\$ Nil
			↑ To line 275

# Schedule 1 - Candidacy Period Expenses (including non-monetary expenses)

	Election Expenses used in Election Period			D Non-Election Expenses in Candidacy Period	E Total Expenses (columns A plus B plus C plus D)
	A Cash / Credit	B Non-monetary	C Property and Services Used and Received Through Transfers		
500 Advertising - media					
505 Posters, pamphlets, promotional					
511 Disability					
512 Child care					
515 Fundraising					
520 Furniture and equipment rental					
525 Honoraria/salaries					
530 Interest and bank charges					
535 Audit fee (amount in excess of subsidy)					
545 Office occupancy (rent, utilities)					
550 Office supplies and postage					
555 Polling (opinion surveys, market research)					
560 Signs/structural support					
565 Transportation, accomodation and food					
570 Telephone					
575 Personal					
Other (provide details)					
580					
585					
590 Total (total of line 500 to 585)					

From schedule 7, line 850

From schedule 8, line 860

595 Total election expenses  
(Total of line 590 column A, B and C)

Nil

← To line 400

↑ To line 405

Provide the amount of bank charges and loan interest incurred from the close of the polls to 4 months after election day. (Not required if candidate did not qualify for reimbursement)

Loan interest line 597 \$ \_\_\_\_\_

Bank Charges line 598 \$ \_\_\_\_\_

Additional pages attached? Yes \_\_\_\_\_ No  X

**Schedule 2 - Contributions to a Candidate (including non-monetary contributions)**

**A. Contributions Summary**

		A	B	C (A plus B)
	Aggregate Contributions of:	Cash	Non-monetary contributions	Total of all Contributions
600	\$250 or more			
610	Less than \$250			
630	<b>Total</b>	\$ Nil	\$ Nil	\$ Nil

← To line 300

**B. Contributions of \$250 or More**

*[Complete part B only if the aggregate value of the contributions (cash and non-monetary) from any individual normally resident in Manitoba was \$250 or more.]*

Name of Contributor (alphabetical order)	\$ Aggregate Value of Contribution

### Schedule 3 - Transfers from Endorsing Registered Party

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(Complete only if the candidate's campaign received transfers from the candidate's endorsing registered party)

A. Total value of all **cash transfers** received during the candidacy period from the candidate's endorsing registered party: line 700 \$ \_\_\_\_\_

B. Total value of all **transfers of property or services** during the candidacy period from the candidate's endorsing registered party: line 710 \$ \_\_\_\_\_

C. Total transfers from candidate's endorsing registered party: (total of line 700 to 710) line 720 \$ \_\_\_\_\_ ← To line 320

D. If you entered an amount on line 710, report the value of property or services that were **used** in the election period: line 730 \$ \_\_\_\_\_

List attached?

Yes \_\_\_\_\_

No   X



## Schedule 4 - Transfers from Candidate's Constituency Association

(Complete only if the candidate's campaign received transfers from the candidate's constituency association.)

A. Total value of all **cash transfers** received during the candidacy period from the candidate's constituency association: line 740 \$ \_\_\_\_\_

B. Total value of all **transfers of property or services** during the candidacy period from the candidate's constituency association: line 750 \$ \_\_\_\_\_

C. Total transfers from candidate's constituency association: (total of line 740 to 750) line 760 \$ \_\_\_\_\_

← **To line 310**

D. If you entered an amount on line 750, disclose the value of property or services that were **used** during the election period: line 770 \$ \_\_\_\_\_

If the aggregate value of transfers, as calculated on line 760 is \$250 or more, provide the following information:

E. Were there contributions of \$250 or more to the constituency association endorsing the candidate during the candidacy period?

No (no further information is required)

Yes (complete the schedule below)

Name of Contributors of \$250 or more to the Constituency Association (attach list if necessary)	\$ Aggregate Value of Contribution

## Schedule 5 - Reconciliation of Income Tax Receipts

(Complete only if the candidate was registered to issue income tax receipts - i.e. Form 911 was filed with Elections Manitoba)

Total number of income tax receipts received from Elections Manitoba line 780 \_\_\_\_\_

Total number of income tax receipts returned to Elections Manitoba:

Issued to Contributors line 790 \_\_\_\_\_

← **Return Elections  
Manitoba copies only.**

Voided or cancelled line 800 \_\_\_\_\_

← **Return all three  
copies.**

Unused line 810 \_\_\_\_\_

← **Return all three  
copies.**

Total number of income tax receipts returned to Elections Manitoba line 820 \_\_\_\_\_  
(total of line 790 to 810)

Total unreturned income tax receipts (line 780 minus line 820) line 830 \_\_\_\_\_

Please provide receipt numbers and an explanation for unreturned income tax receipts.

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## Schedule 6 - Accounts Payable

(Complete only if there are amounts owing to suppliers at the end of the candidacy period. **Do not** include loans payable.)

Name of Supplier	Description of Expense	\$ Amount
	Total accounts payable	line 840
		\$

↖  
To line 200

\_\_\_\_\_  
Candidate's Signature

\_\_\_\_\_  
Date

**Schedule 7 - Candidate's Disability Expenses**

*(Complete only if reasonable\* expenses were incurred by a disabled candidate in relation to a candidate disability to enable the candidate to campaign in an election period)*

\*Per section 115 of *The Election Financing Act*, reasonable expenses are those that are over and above the expenses normally incurred by the candidate.

List and describe the nature of the expenses incurred and the amounts claimed.

Description of Expense		\$ Value of expense incurred
Total disability expenses	line 850	\$

← To line 511, column D

\_\_\_\_\_  
Candidate's Signature

\_\_\_\_\_  
Date

## Schedule 8 - Candidate's Child Care Expenses

(Complete only if reasonable expenses\* were incurred by a candidate in relation to child care expenses to enable the candidate to campaign in an election period.)

\*Per section 115 of *The Election Financing Act*, reasonable expenses are those that are over and above the expenses normally incurred by the candidate.

List and describe the nature of the expenses incurred and the amounts claimed.

Description of Expense		\$ Value of expense incurred
Total child care expenses	line 860	\$

← To line 512,  
column D

**Schedule 9 - Annual Advertising Expenses** (outside the election period and to be completed for the year of a fixed date election)

(Complete the following schedule to calculate the amount of advertising expenses subject to the annual advertising limits.) s.58(2)

Advertising means advertising that promotes or opposes (directly or indirectly) a registered party, candidate, or leadership contestant. (s.115) For this part it includes promotional materials. (s.57)

Total advertising expenses incurred during year \_\_\_\_\_ (outside the election period)

910 Endorsed candidates (from line 940) line 910 \$ \_\_\_\_\_

920 Individuals (from line 950) line 920 \_\_\_\_\_

**930 Total Annual advertising expenses**  
**outside election period** (total of line 910 to 920) line 930 \$ \_\_\_\_\_

A. Advertising expenses incurred by the candidate outside the election period and in the year of a fixed date election.\*

Details of Expense		\$ Amount
<b>Total</b>	<b>Line 940</b>	\$ <input type="text" value="nil"/>

B. Advertising expenses incurred by an individual on the candidate's behalf with the candidate's knowledge and consent outside the election period and in the year of a fixed date election.\*

Name of Individual	Address	\$ Amount
<b>Total</b>		<b>Line 950</b> \$ <input type="text" value="nil"/>

\* Attach separate list if necessary.